DRUMTRACKER™
The Complete Cradle to Grave Solution

DrumTracker II™

Web User Interface

User's Manual

CSN
Container Services Network

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SYSTEM OVERVIEW

DrumTracker II has been designed to collect, compile, store, and disseminate information about closed loop containers including all current and past ownership, type and accessories, locations, ladings, status, reconditioning, recertifying, weight, and ultimate recycling. The system is web based to provide immediate up-to-the-minute information from any Internet connected device. All data is secure with fully encrypted passwords and other security features similar to your bank.

This user manual will help you make the most of your DrumTracker II experience. You will find it most helpful when trying to utilize some of the systems more complicated features.

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Definitions

Birth .....To Birth a container is to enter its data into the DrumTracker II system. Birthing can be done for a new container, or a reconditioned container.

Birth Location .....The place where the container was first known to the DrumTracker II system. Usually the manufacturer's or reconditioner's location.

Clear.....To remove an item that had been selected.

Company .....The organization which has one or more locations where containers can exist. Companies may own containers.

Container Owner..The company which is responsible for the container information in, and the use of, the DrumTracker II system for the specific container.

Content.....The product the container is filled with. Same as Lading.

Kill .....To mark a container as no longer recognizable on the DrumTracker System. Killing a container does not remove any history from the system.

Location .....A place where containers are sent to, received from, filled, or stored.

Received From Location The company location where the containers came from before they arrived at the current location. Who sent them to you.

Screen.....Individual web pages are referred to as screens in this document.

Select.....To choose from a list of possible items.

Send To Location .The company location where the containers are being shipped. The actual Ship To location, not the Bill To address.

Session .....Using the DrumTracker II web site as defined as from successfully logging on until logging off, either manually or automatically.

Shipped To Location The company location where the containers came are being sent to. The containers are marked as being sent to a location until they are scanned or marked as received, when they will then be shown as at the location, instead of in transit.

Tare .....The weight of an empty container.

User Name .....The same as Login Name. The name which is used to log into the DrumTracker II system.

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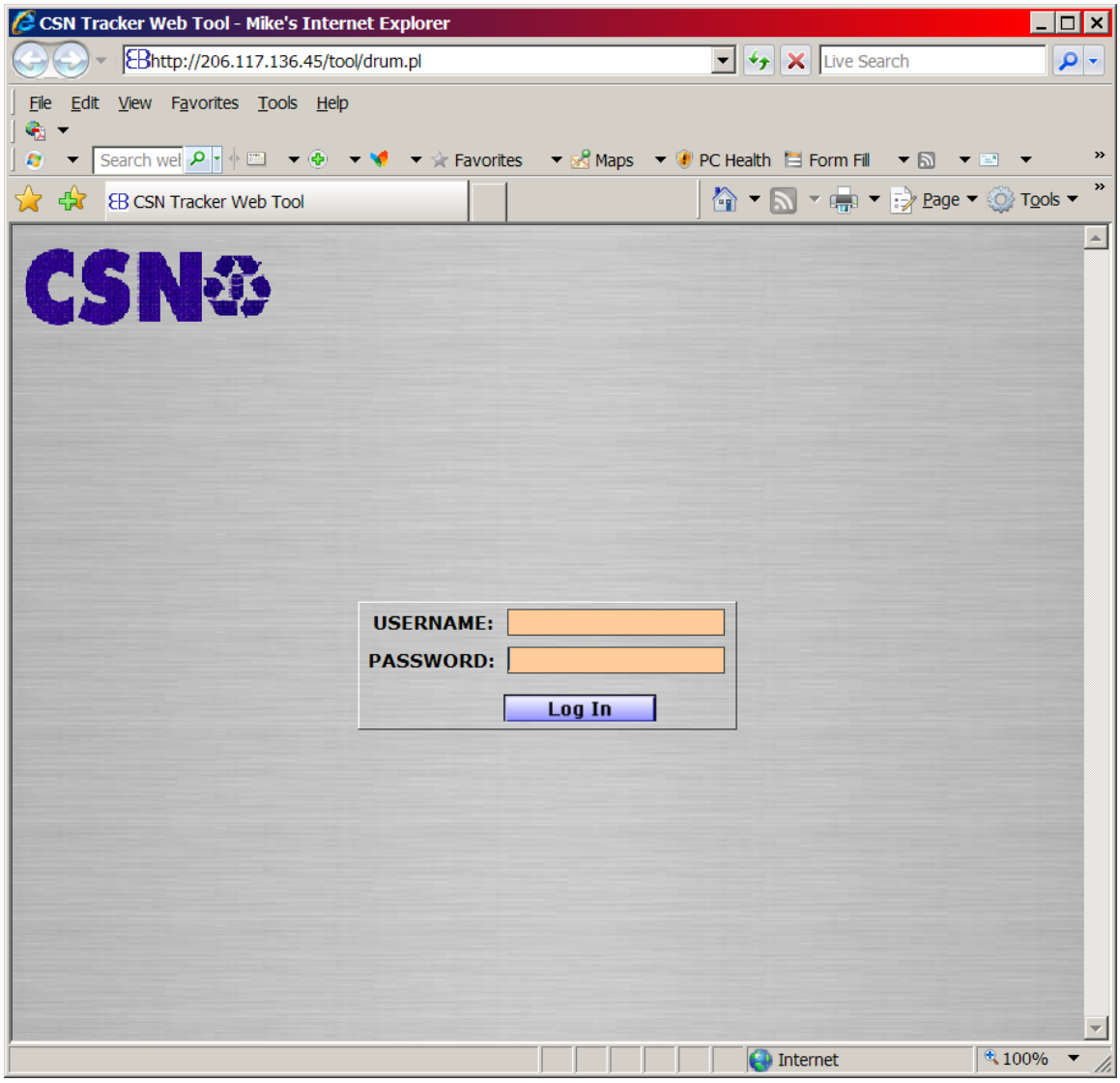
Logging On

Open Microsoft Internet Explorer.

Go to the CSN web site: http://ContainerServicesNetwork.com/DrumTracker.htm

Click on the link “Click here to login into DrumTracker” You will see the DrumTracker Login screen:



Click on the white box to the right of “UserName.” Type in your username. Usernames are not case sensitive (“BSmith” is the same as “bsmith”).

Click on the white box to the right of “Password.” Type in your password. Note: Passwords ARE case sensitive (“MyPassword” is NOT the same as “mypassword”).

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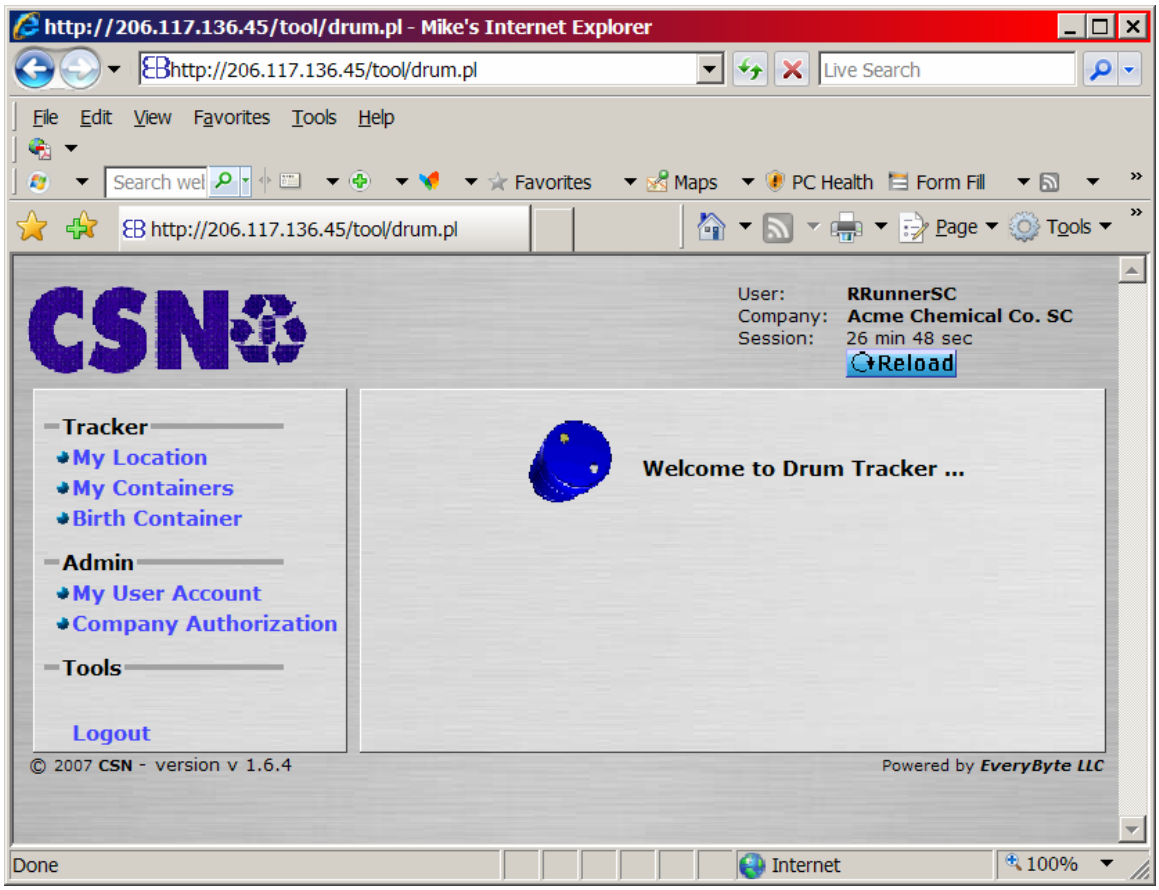
Click on <Log In>. You will see the Welcome to DrumTracker screen:



On the left, there is a list of screens available to you depending on your authorization level. When you are on any screen other than the Welcome screen, the current screen's title is highlighted. The following figure shows the full list of available screens.

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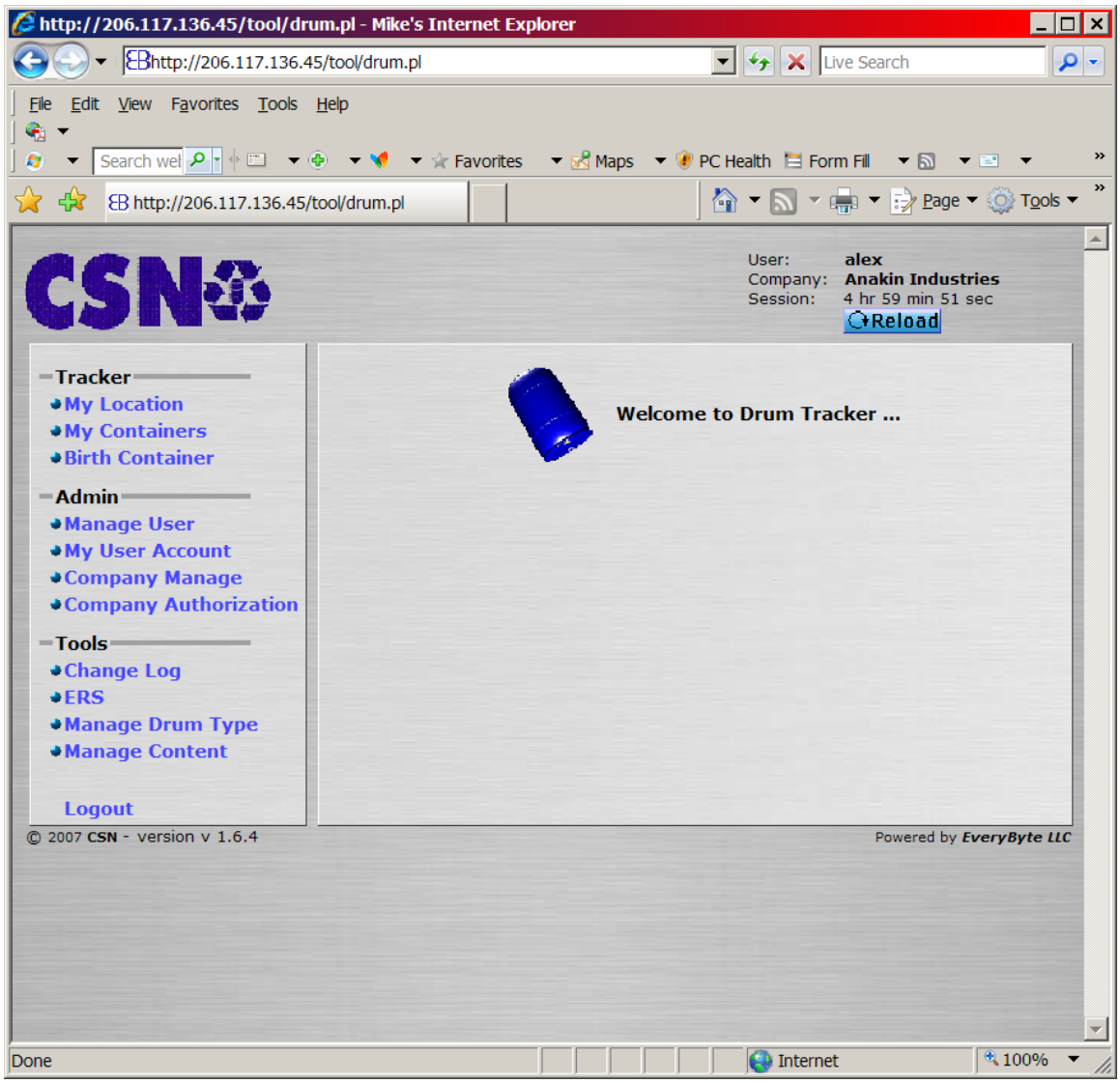

You are now logged in to the DrumTracker II system.

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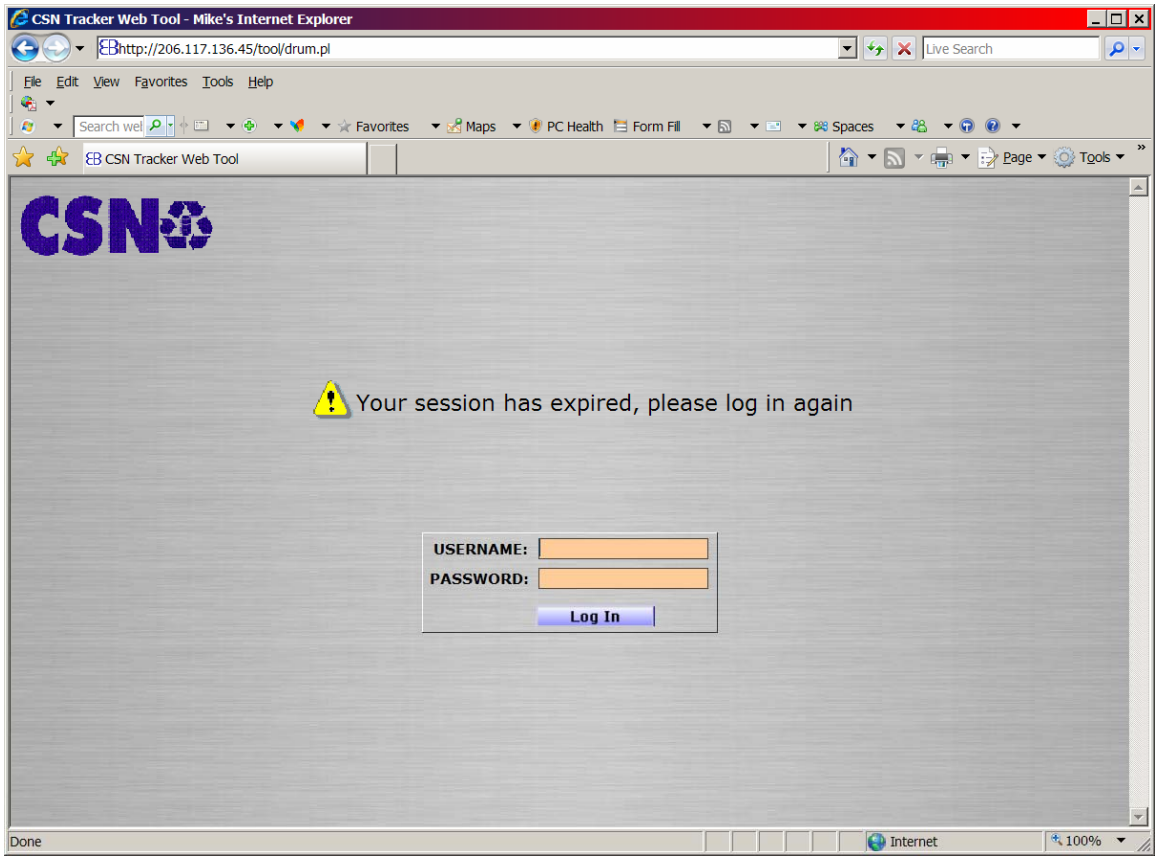
Session Expiration

DrumTracker II is designed to be secure. If you are logged in longer than your session time limit (as shown in the countdown timer under your user name in the upper right of all screens), you will be automatically logged out. You will see the following screen asking you to log back in:



To modify your session time limit, please contact your Administrator.

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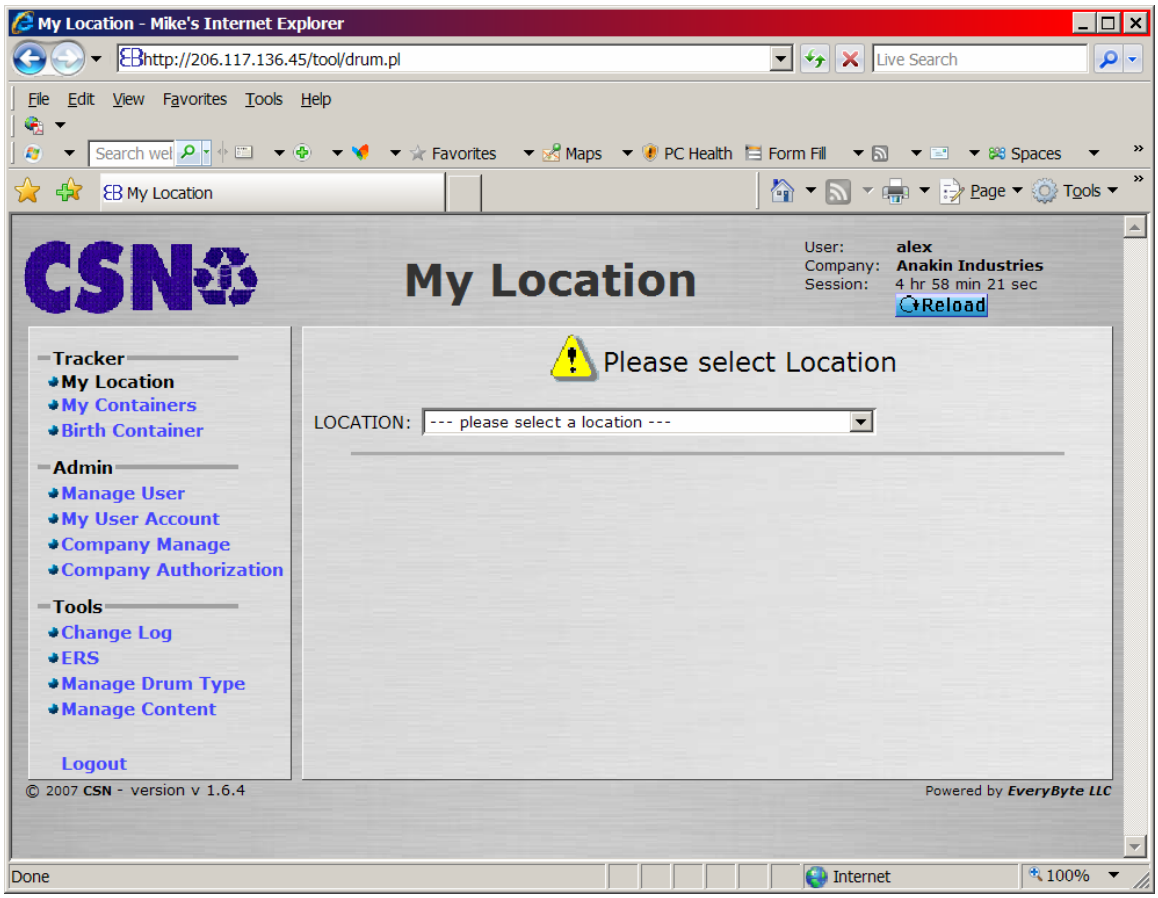
My Location

Click on <My Location> under the top left heading of “Tracker.” You will see the “My Location” screen which prompts you to select a specific location:



Click on the Location select box’s drop down arrow to obtain a list of your locations:

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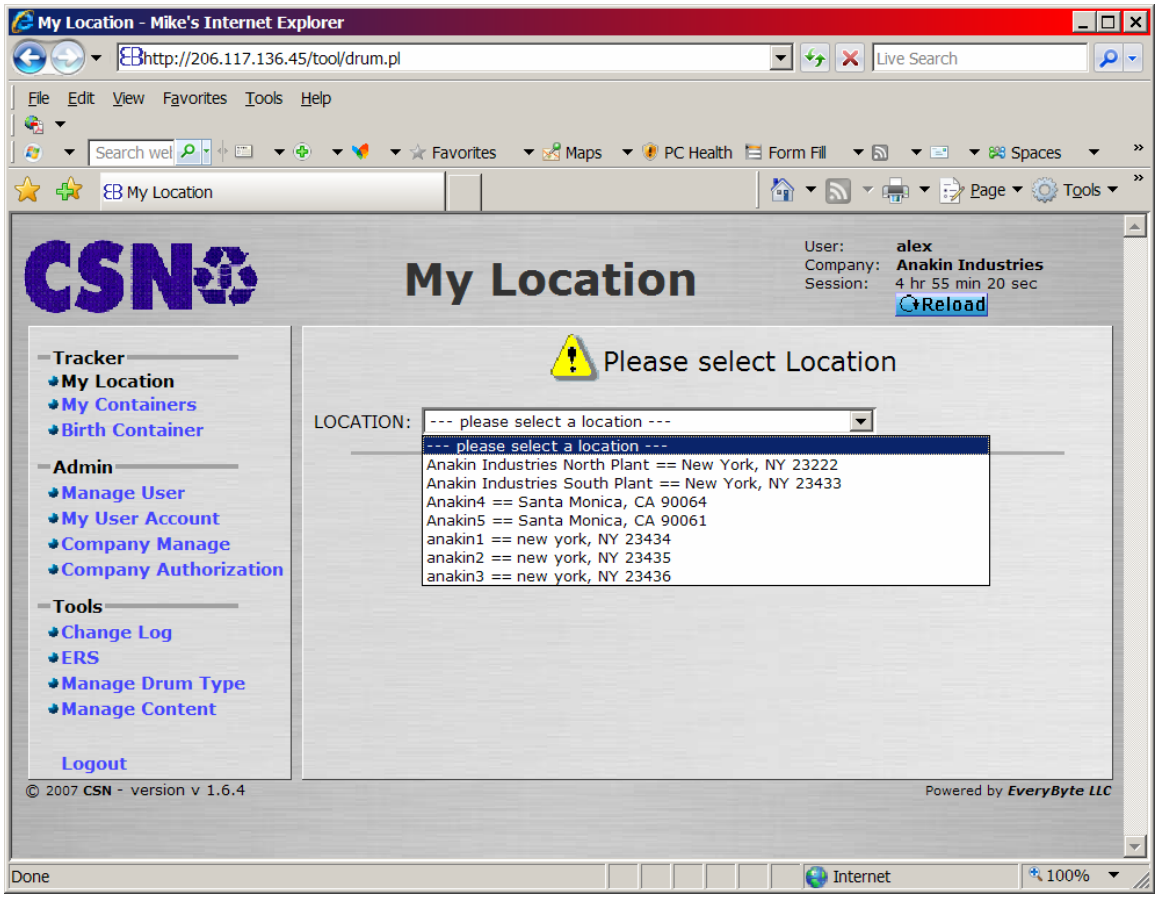

Click on the name of the Location at which the drums you want to view are located. This will bring up a list of the Owners and quantities of the drums for each Owner at that specific Location.

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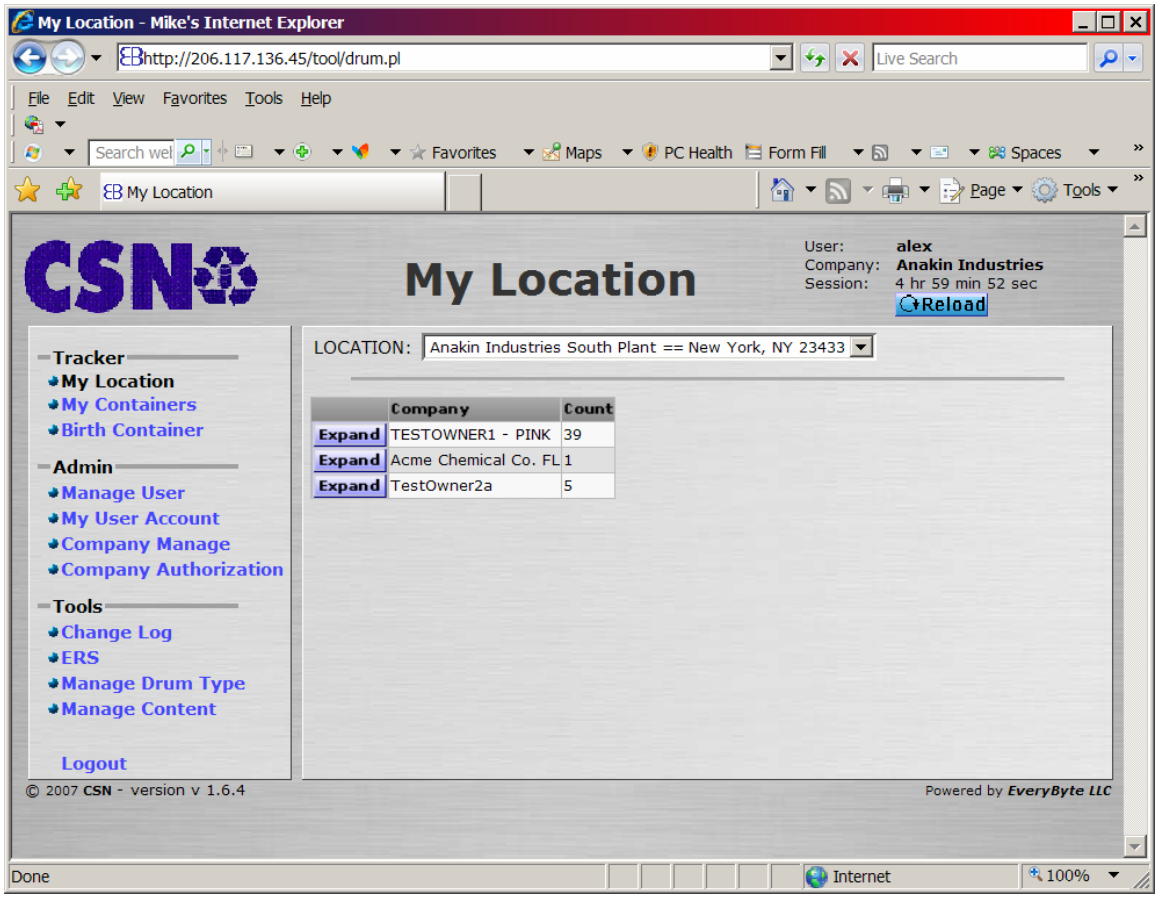

To view a list of containers of any Owner at that Location, Click on the <Expand> button to the left of the Owner's name. This will give you a list of the Containers:

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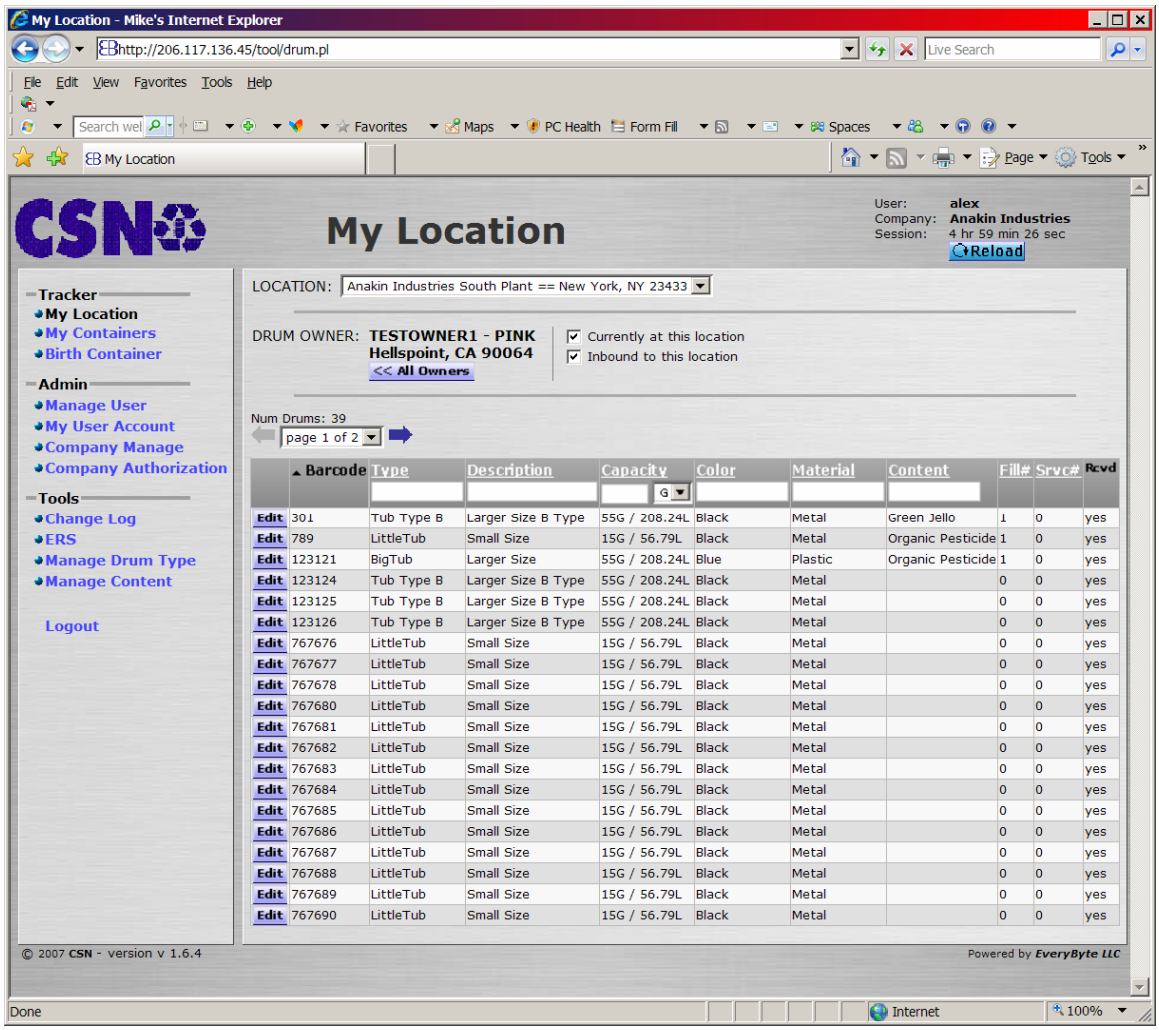
My Location - Mike's Internet Explorer
http://206.117.136.45/tool/drum.pl
File Edit View Favorites Tools Help
My Location
CSN
My Location
User: alex
Company: Anakin Industries
Session: 4 hr 59 min 26 sec
Reload
Tracker
My Location
My Containers
Birth Container
Admin
Manage User
My User Account
Company Manage
Company Authorization
Tools
Change Log
ERS
Manage Drum Type
Manage Content
Logout
LOCATION: Anakin Industries South Plant == New York, NY 23433
DRUM OWNER: TESTOWNER1 - PINK
Hellspoint, CA 90064
<< All Owners
Currently at this location
Inbound to this location
Num Drums: 39
page 1 of 2
Barcode Type Description Capacity Color Material Content Fill# Srvc# Rcvd
Edit 301 Tub Type B Larger Size B Type 55G / 208.24L Black Metal Green Jello 1 0 yes
Edit 789 LittleTub Small Size 15G / 56.79L Black Metal Organic Pesticide 1 0 yes
Edit 123121 BigTub Larger Size 55G / 208.24L Blue Plastic Organic Pesticide 1 0 yes
Edit 123124 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123125 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123126 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 767676 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767677 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767678 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767680 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767681 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767682 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767683 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767684 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767685 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767686 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767687 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767688 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767689 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767690 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
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Done
Internet
100%

If there are no Containers currently marked as at or inbound to the Location, your screen will look like:

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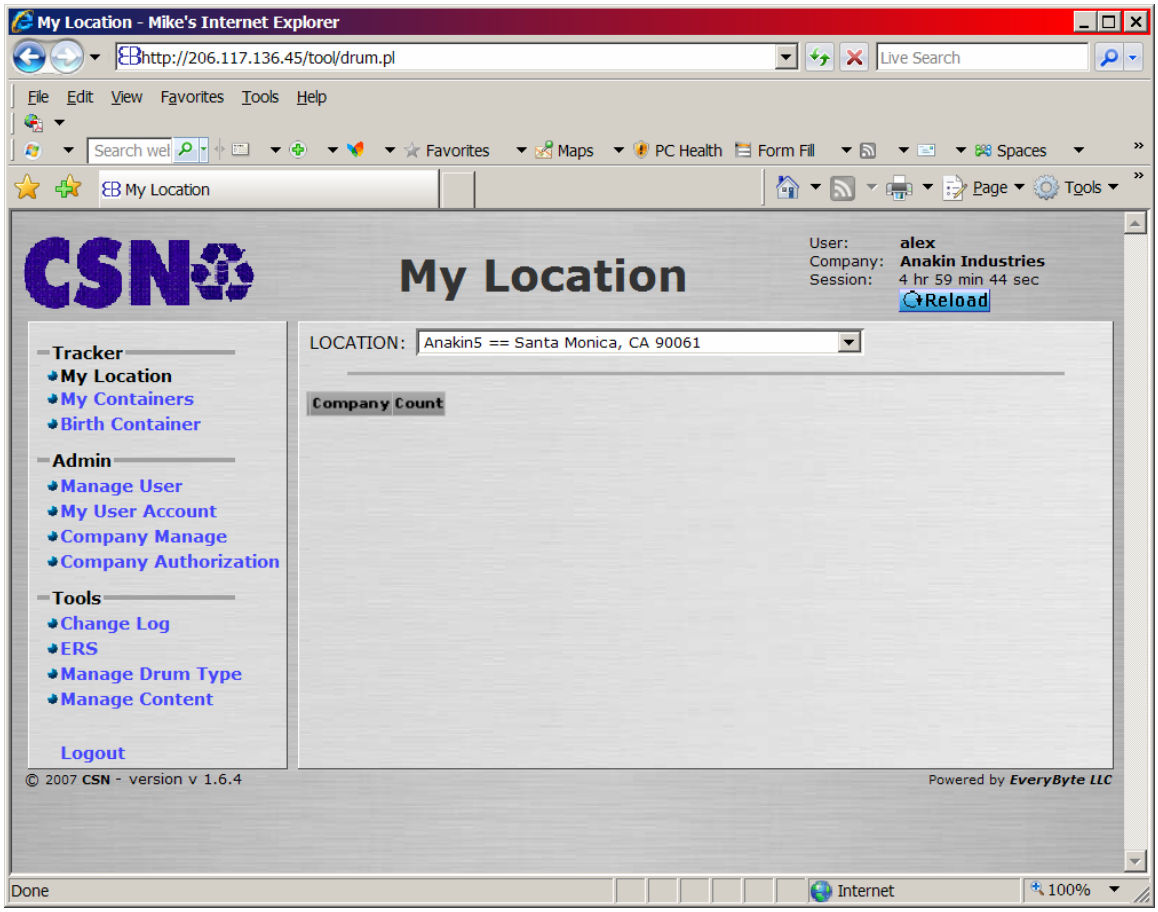

This page lists all of the containers as is specified by Location, Owner, and then any additional parameters as defined on this page.

The Location is specified in the top section. It can be changed by Clicking on the drop-down arrow to the right of the current Location:

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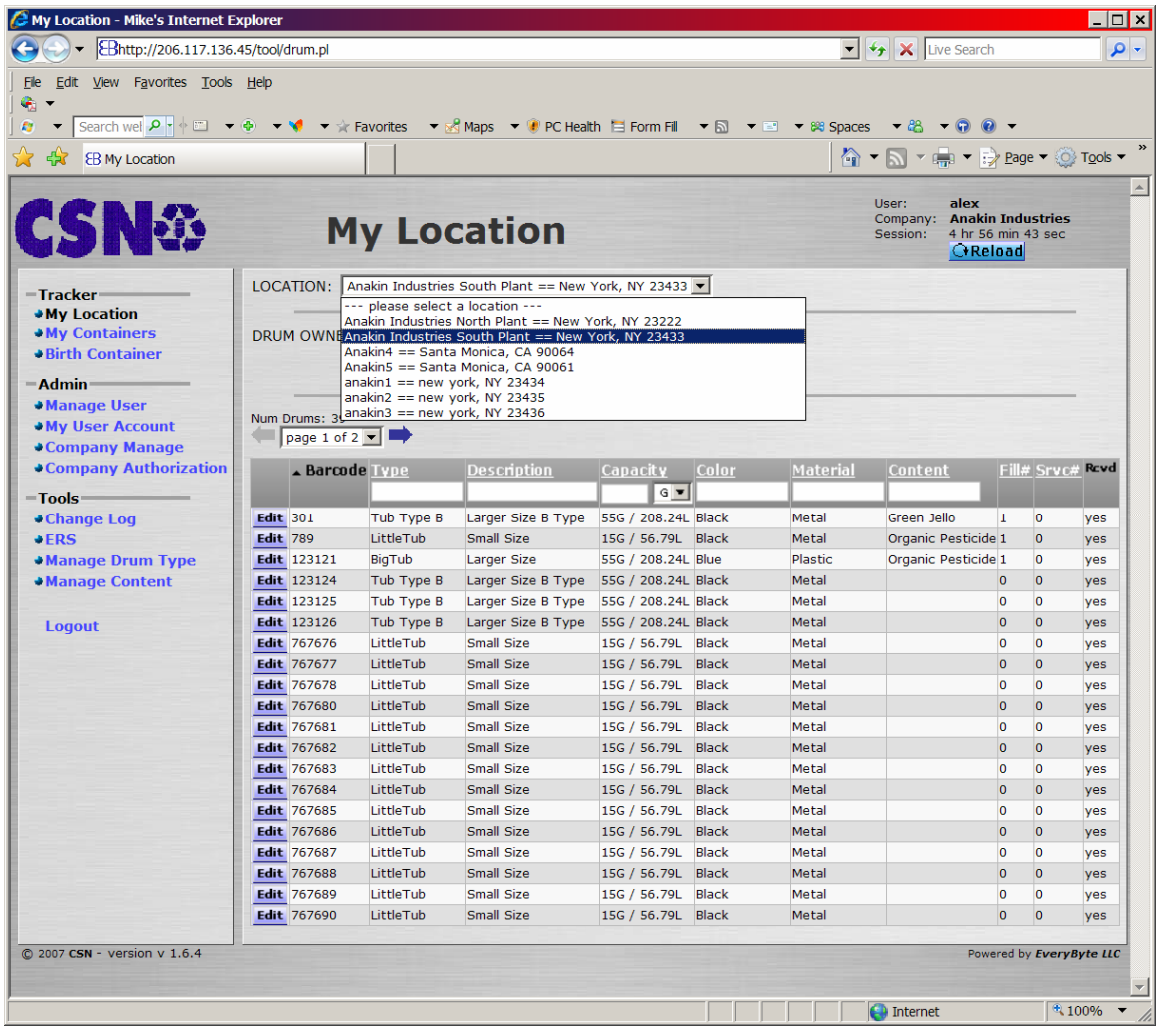
My Location - Mike's Internet Explorer
http://206.117.136.45/tool/drum.pl
My Location
CSN
My Location
User: alex
Company: Anakin Industries
Session: 4 hr 56 min 43 sec
Reload
Tracker
My Location
My Containers
Birth Container
Admin
Manage User
My User Account
Company Manage
Company Authorization
Tools
Change Log
ERS
Manage Drum Type
Manage Content
Logout
LOCATION: Anakin Industries South Plant == New York, NY 23433
--- please select a location ---
Anakin Industries North Plant == New York, NY 23222
Anakin Industries South Plant == New York, NY 23433
Anakin4 == Santa Monica, CA 90064
Anakin5 == Santa Monica, CA 90061
anakin1 == new york, NY 23434
anakin2 == new york, NY 23435
anakin3 == new york, NY 23436
DRUM OWNE
Num Drums: 3
page 1 of 2
Barcode Type Description Capacity Color Material Content Fill# Srvc# Rcvd
Edit 301 Tub Type B Larger Size B Type 55G / 208.24L Black Metal Green Jello 1 0 yes
Edit 789 LittleTub Small Size 15G / 56.79L Black Metal Organic Pesticide 1 0 yes
Edit 123121 BigTub Larger Size 55G / 208.24L Blue Plastic Organic Pesticide 1 0 yes
Edit 123124 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123125 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123126 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 767676 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767677 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767678 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767680 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767681 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767682 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767683 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767684 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767685 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767686 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767687 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767688 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767689 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767690 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
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Internet
100%

The Owner of the Containers is listed in the second section down from the top. To change which Owner's containers are listed, Click on the "<< All Owners" button beneath the current Owner's address:

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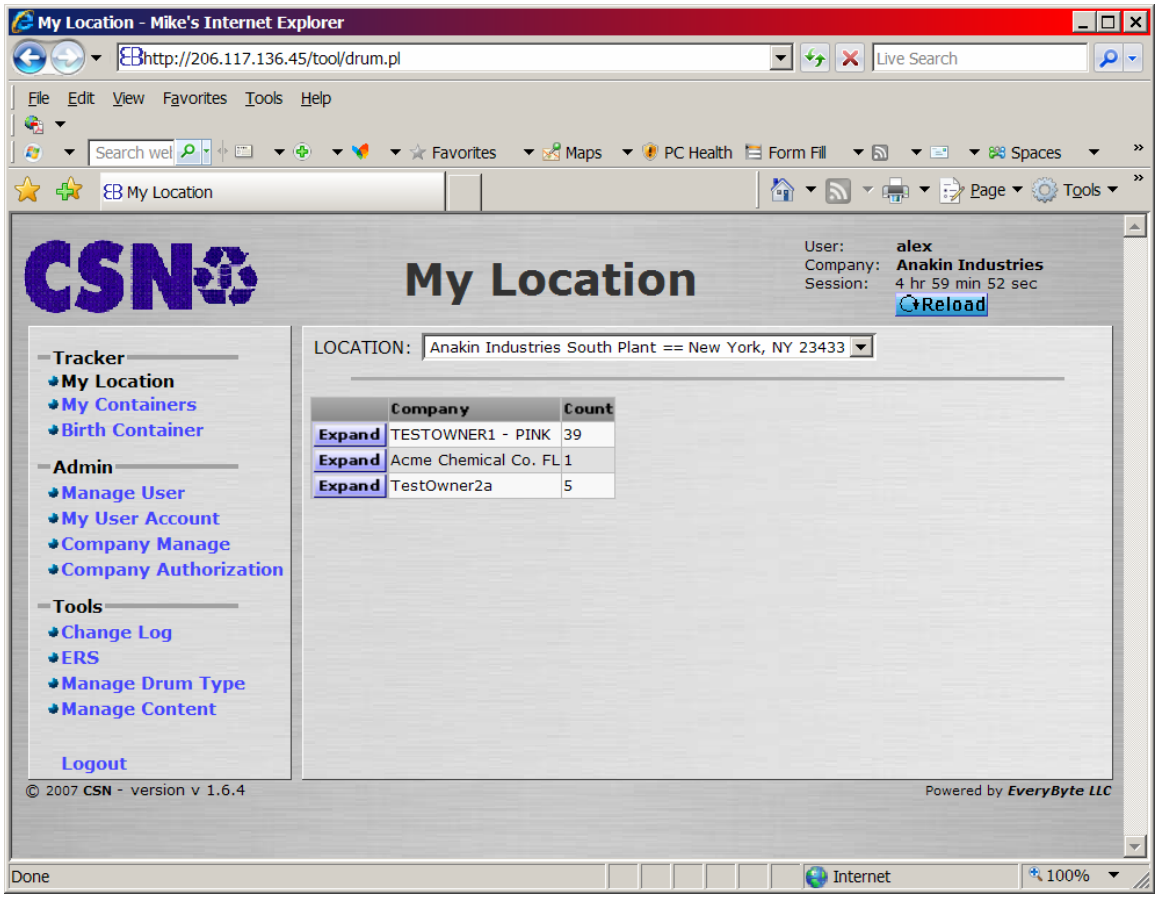

To the right of the current Owner's name and address are two check boxes, Currently at this Location and Inbound to this Location. To view the Containers currently marked as received at that Location, check the first box. To view the Containers that are marked as inbound to that Location, but have not yet been marked as received, check the second box. To view both Inbound and Received Containers, check both boxes.

The top of the next section shows the total number of containers listed that meet the current set of criteria ("Num Drums"). Immediately below that is a left arrow, a drop down box showing the current and total number of pages, and a right arrow. When you are on Page 1, the left arrow is grey, indicating it cannot be pressed. When you are on the last page, the right arrow is grey indicating it cannot be pressed. Otherwise, the arrows are blue and can be pressed to go one page lower or higher in number than the current page. Alternatively, click on the drop-down box to select a specific page to go to:

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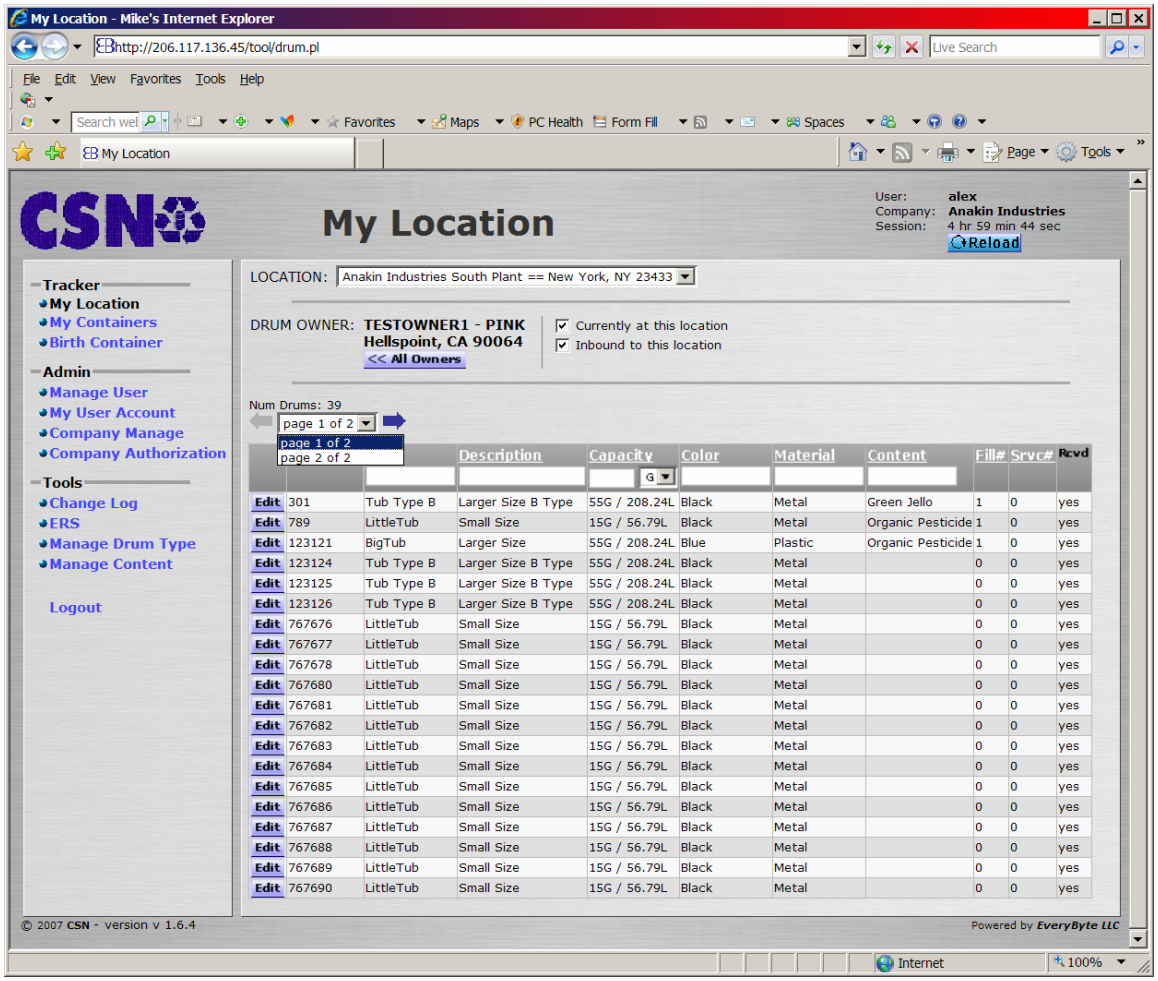
My Location - Mike's Internet Explorer
http://206.117.136.45/tool/drum.pl
My Location
User: alex
Company: Anakin Industries
Session: 4 hr 59 min 44 sec
Reload
Tracker
My Location
My Containers
Birth Container
Admin
Manage User
My User Account
Company Manage
Company Authorization
Tools
Change Log
ERS
Manage Drum Type
Manage Content
Logout
LOCATION: Anakin Industries South Plant == New York, NY 23433
DRUM OWNER: TESTOWNER1 - PINK
Hellspoint, CA 90064
<< All Owners
Currently at this location
Inbound to this location
Num Drums: 39
page 1 of 2
page 2 of 2
Description
Capacity
Color
Material
Content
Fill#
Srvc#
Rcvd
Edit 301 Tub Type B Larger Size B Type 55G / 208.24L Black Metal Green Jello 1 0 yes
Edit 789 LittleTub Small Size 15G / 56.79L Black Metal Organic Pesticide 1 0 yes
Edit 123121 BigTub Larger Size 55G / 208.24L Blue Plastic Organic Pesticide 1 0 yes
Edit 123124 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123125 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123126 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 767676 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767677 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767678 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767680 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767681 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767682 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767683 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767684 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767685 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767686 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767687 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767688 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767689 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767690 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
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Internet
100%

This page lists all the Containers that meet the current Criteria. It lists the Barcode, Type, Description, Capacity, Color, Material, and Content, as well as the number of times that particular Container has been filled or serviced, and whether the Container has been marked as Received or is still shown as Inbound.

SORTING:
The Containers can be listed in User selectable order. The default is ordered by Barcode. The User can change the order to be any of the columns simply by clicking on the title of the column desired. To change to descending order of that column, just click a second time. For example to sort by Type descending, click on the “Type” column heading twice:

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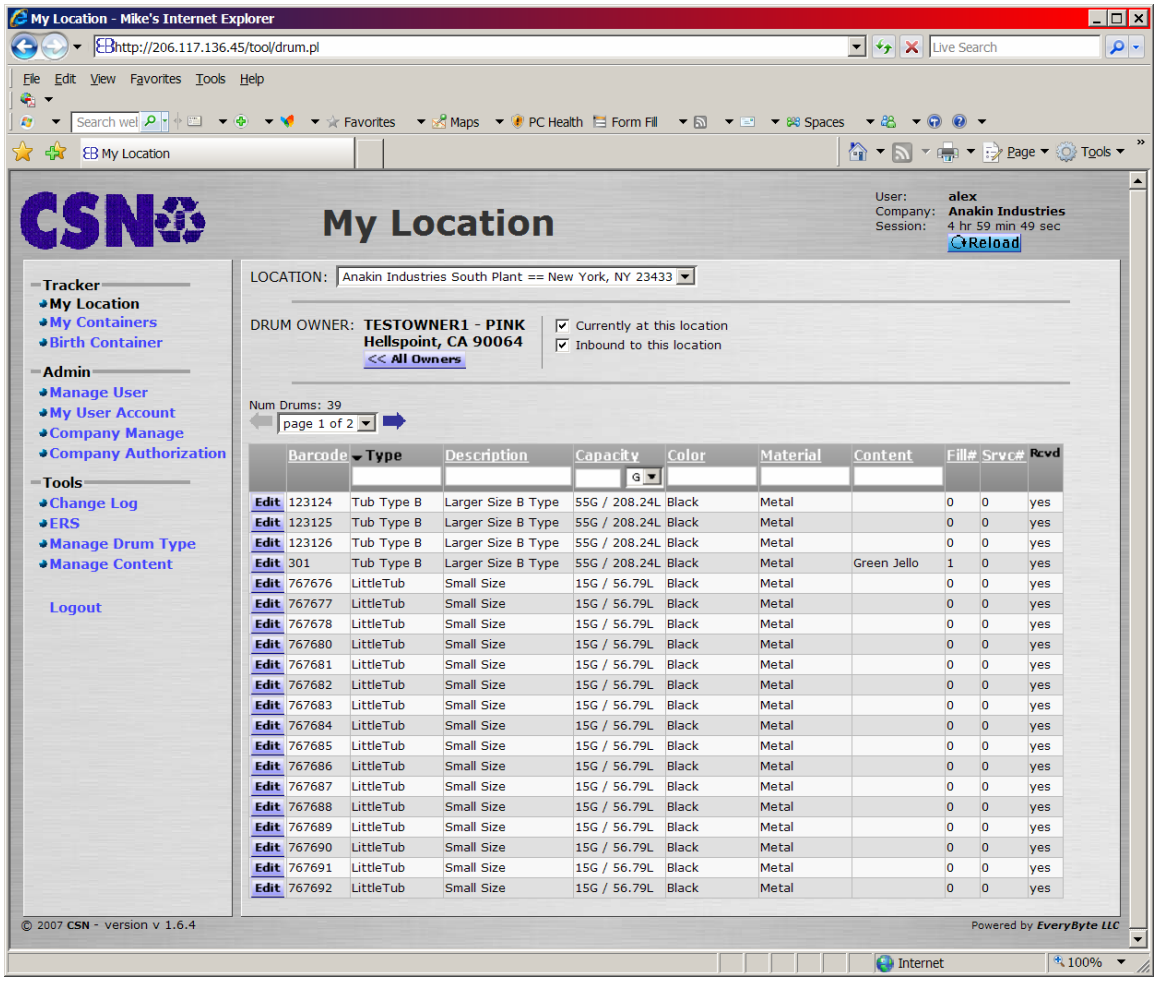
My Location - Mike's Internet Explorer
http://206.117.136.45/tool/drum.pl
My Location
CSN
My Location
User: alex
Company: Anakin Industries
Session: 4 hr 59 min 49 sec
Reload
Tracker
My Location
My Containers
Birth Container
Admin
Manage User
My User Account
Company Manage
Company Authorization
Tools
Change Log
ERS
Manage Drum Type
Manage Content
Logout
LOCATION: Anakin Industries South Plant == New York, NY 23433
DRUM OWNER: TESTOWNER1 - PINK
Hellspoint, CA 90064
<< All Owners
Currently at this location
Inbound to this location
Num Drums: 39
page 1 of 2
Barcode Type Description Capacity Color Material Content Fill# Srvc# Rcvd
Edit 123124 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123125 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 123126 Tub Type B Larger Size B Type 55G / 208.24L Black Metal 0 0 yes
Edit 301 Tub Type B Larger Size B Type 55G / 208.24L Black Metal Green Jello 1 0 yes
Edit 767676 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767677 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767678 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767680 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767681 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
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Edit 767685 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767686 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767687 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767688 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767689 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767690 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767691 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
Edit 767692 LittleTub Small Size 15G / 56.79L Black Metal 0 0 yes
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Internet
100%

CRITERIA:
If you want to limit the list to only a certain type, color, or other parameter, simply type that criteria into the white box below the column heading and reload the page by clicking the <Reload> button in the upper right. For example, to see only those containers that are Blue, type “Blue” into the column heading and click the <Reload> button in the upper right:

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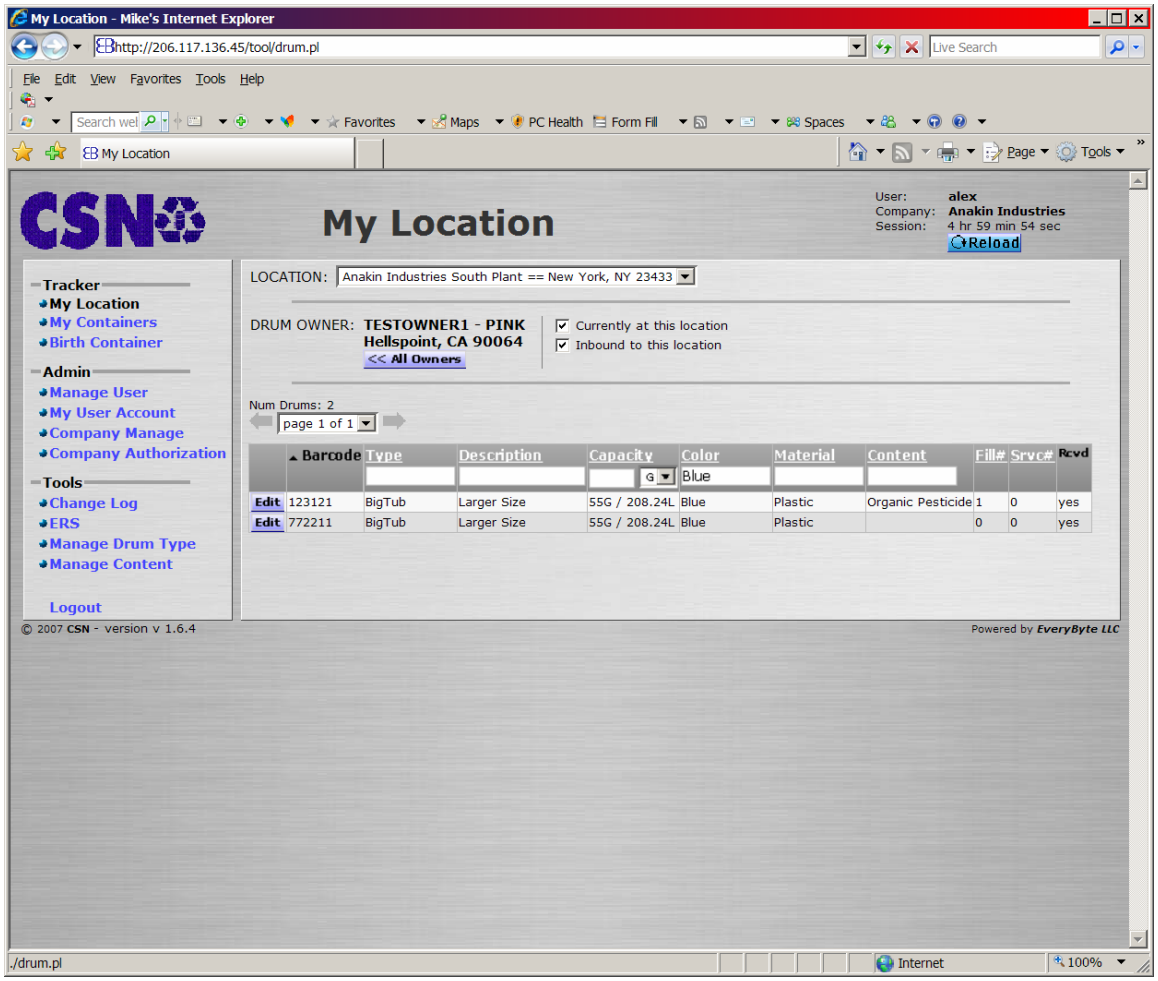

Criteria can be just a portion of the data being searched. For example, entering a “B” for color will select Containers with “Blue” or “Black”, but not “Natural” or “White.”

You may type more than one criteria at a time. For Example, if you type “Blue” under “Color” and “Org” under “Contents,” that would narrow the search down to only Blue Containers containing contents beginning with “Org” such as:

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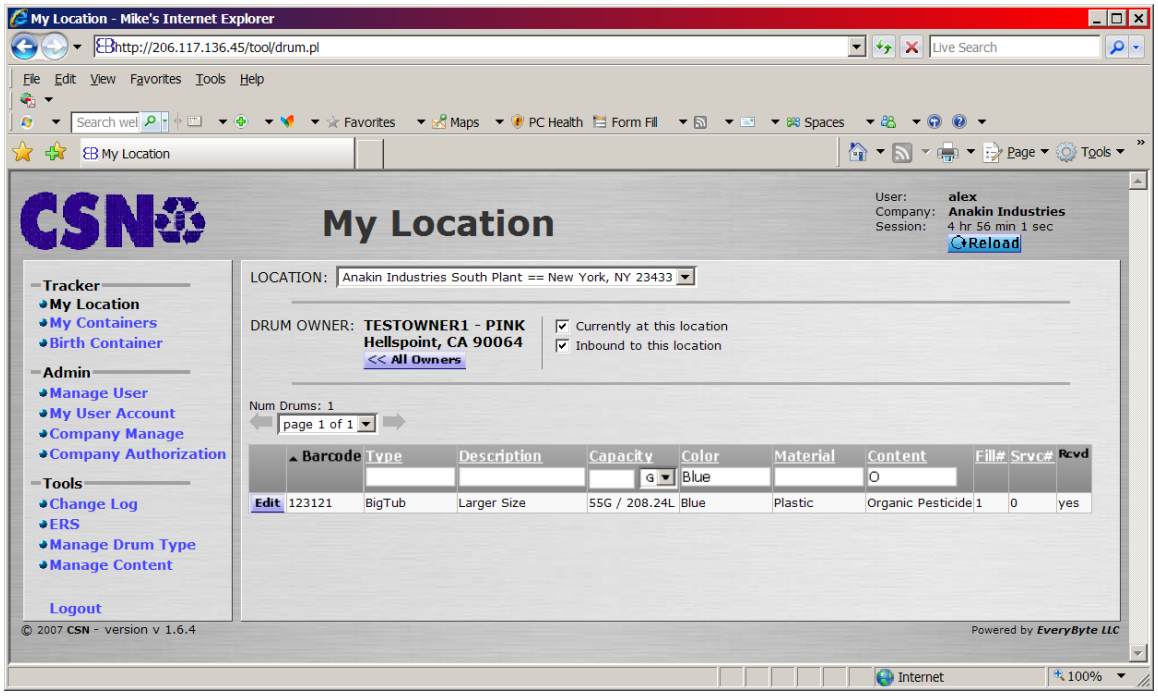

To return to a listing of all the containers for that Owner at that Location, remove (highlight and delete) all the typing in the boxes below the column headings.

To Change in any way the current Status, Location, Contents or other parameter of any container, Click on the <Edit> button to the left of its Barcode. A pop-up screen will then be shown. Please see the Edit Container section of this Manual.

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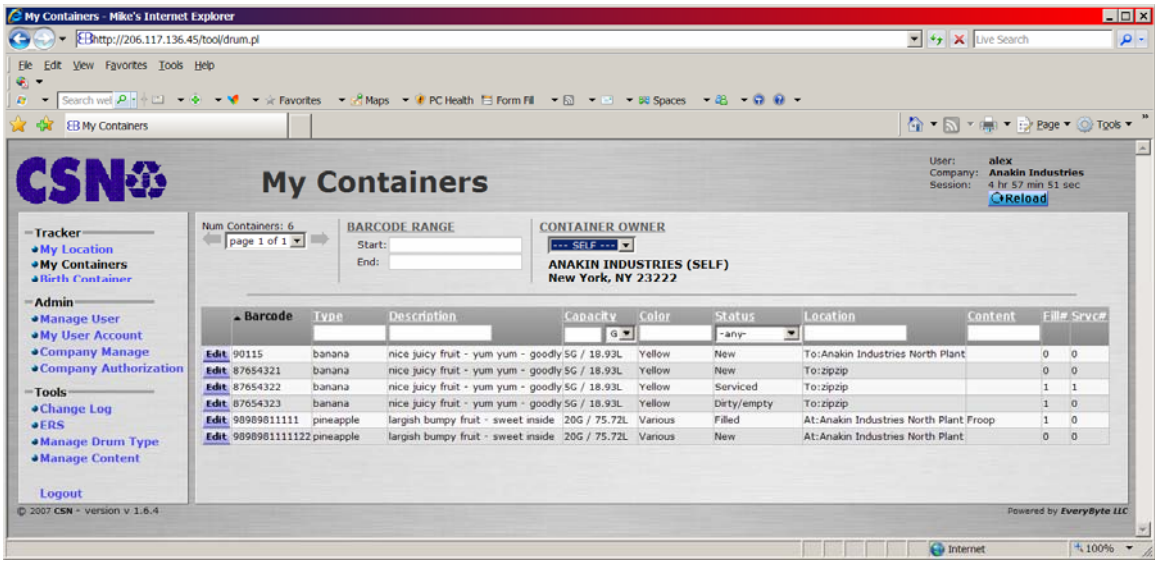
My Containers

This selection shows all of the User's containers. It includes a detailed list of each container by barcode, type, description, capacity, color, material, and content. Also listed is the number of times a container has been filled and serviced.


My Containers - Mike's Internet Explorer
http://206.117.136.45/tool/drum.pl
My Containers
User: alex
Company: Anakin Industries
Session: 4 hr 57 min 51 sec
Reload
Tracker
My Location
My Containers
Birth Container
Admin
Manage User
My User Account
Company Manage
Company Authorization
Tools
Change Log
ERS
Manage Drum Type
Manage Content
Logout
Num Containers: 6
page 1 of 1
BARCODE RANGE
Start:
End:
CONTAINER OWNER
--- SELF ---
ANAKIN INDUSTRIES (SELF)
New York, NY 23222
Barcode
Type
Description
Capacity
Color
Status
Location
Content
Fill#
Srvc#
Edit 90115 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow New To:Anakin Industries North Plant 0 0
Edit 87654321 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow New To:zipzip 0 0
Edit 87654322 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow Serviced To:zipzip 1 1
Edit 87654323 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow Dirty/empty To:zipzip 1 0
Edit 98989811111 pineapple largish bumpy fruit - sweet inside 20G / 75.72L Various Filled At:Anakin Industries North Plant Froop 1 0
Edit 9898981111122 pineapple largish bumpy fruit - sweet inside 20G / 75.72L Various New At:Anakin Industries North Plant 0 0
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Internet
100%

The top section shows the total number of containers listed that meet the current set of criteria ("Num Containers"). Immediately below that is a left arrow, a drop down box showing the current and total number of pages, and a right arrow. When you are on Page 1, the left arrow is grey, indicating it cannot be pressed. When you are on the last page, the right arrow is grey indicating it cannot be pressed. Otherwise, the arrows are blue and can be pressed to go one page lower or higher in number than the current page. Alternatively, Click on the drop-down box to select a specific page to go to.

The middle top sections permits the User to input a starting and/or ending range of barcodes. By filling in either or both of the numbers, the list is presented with just those Containers meeting that criteria.

The top right section lists the current Owner. If the User has been Authorized to view the Containers of another Owner, then their Company name will be listed in the drop-down list immediately under the "Container Owner" heading. This Authorization is determined by the Administrator using the "Company Authorization" screen reached by Clicking on that title on the left of the Main screen under "Admin."

This My Containers page lists all the Containers that meet the current Criteria. It lists the Barcode, Type, Description, Capacity, Color, Material, and Content, as well as the number of times that particular Container has been filled or serviced.

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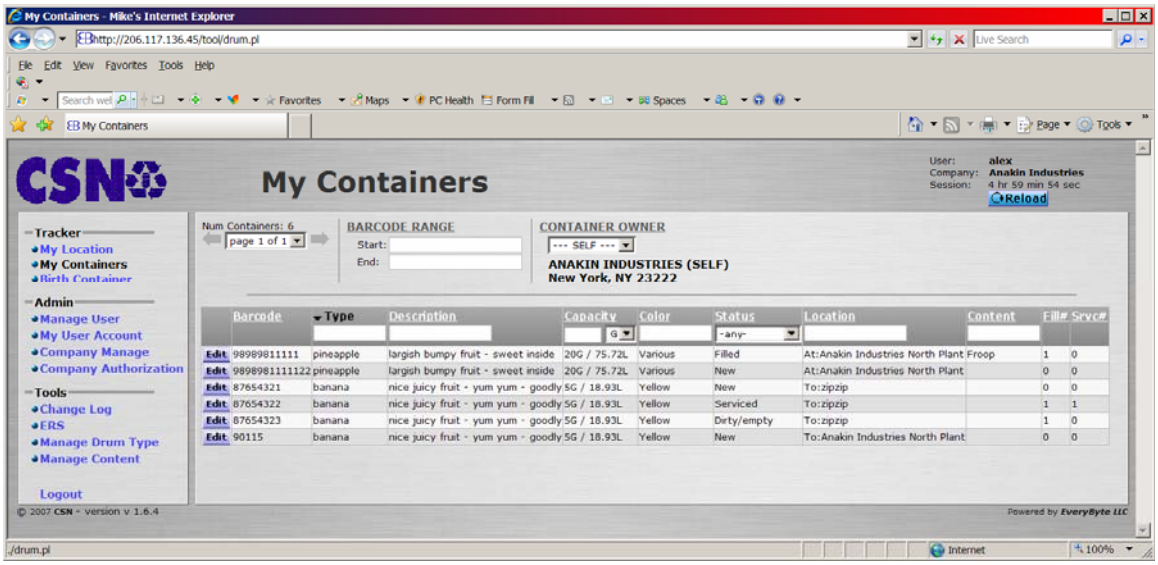
SORTING:
The Containers can be listed in User selectable order. The default is ordered by Barcode. The User can change the order to be any of the columns simply by clicking on the title of the column desired. To change to descending order of that column, just click a second time. For example to sort by Type descending, click on the "Type" column heading twice:


My Containers - Mike's Internet Explorer
http://206.117.136.45/tool/drum.pl
My Containers
User: alex
Company: Anakin Industries
Session: 4 hr 59 min 54 sec
Reload
Tracker
My Location
My Containers
Birth Container
Admin
Manage User
My User Account
Company Manage
Company Authorization
Tools
Change Log
ERS
Manage Drum Type
Manage Content
Logout
Num Containers: 6
page 1 of 1
BARCODE RANGE
Start:
End:
CONTAINER OWNER
--- SELF ---
ANAKIN INDUSTRIES (SELF)
New York, NY 23222
Barcode
Type
Description
Capacity
Color
Status
Location
Content
Fill#
Srvc#
Edit 98989811111 pineapple largish bumpy fruit - sweet inside 20G / 75.72L Various Filled At:Anakin Industries North Plant Froop 1 0
Edit 9898981111122 pineapple largish bumpy fruit - sweet inside 20G / 75.72L Various New At:Anakin Industries North Plant 0 0
Edit 87654321 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow New To:zipzip 0 0
Edit 87654322 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow Serviced To:zipzip 1 1
Edit 87654323 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow Dirty/empty To:zipzip 1 0
Edit 90115 banana nice juicy fruit - yum yum - goodly 5G / 18.93L Yellow New To:Anakin Industries North Plant 0 0
© 2007 CSN - version v 1.6.4
Powered by EveryByte LLC
./drum.pl
Internet
100%

CRITERIA:
If you want to limit the list to only a certain type, color, or other parameter, simply type that criteria into the white box below the column heading and reload the page by clicking the <Reload> button in the upper right.

Criteria can be just a portion of the data being searched. For example, entering a "B" for color will select Containers with "Blue" or "Black", but not "Natural" or "White."

You may type more than one criteria at a time. For Example, if you type "Blue" under "Color" and "Org" under "Contents," that would narrow the search down to only Blue Containers containing contents beginning with "Org"

To return to a listing of all the containers for that Owner, remove (highlight and delete) all the typing in the boxes below the column headings.

To Change in any way the current Status, Location, Contents or other parameter of any container, Click on the <Edit> button to the left of its Barcode. A pop-up screen will then be shown. Please see the Edit Container section of this Manual.

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Edit Container

Clicking on the <Edit> button to the left of the Barcode on either the My Location or My Containers page will bring up the Edit Container popup screen:

The Edit Container screen allows the user to edit a container and view DrumTracker history.

The first section in the top left is titled “Container” and is not editable. This data includes the Barcode, color, type name and description, tare weight, container material and capacity, and shows the current status.

The second through fourth sections show the “Current Location,” “From Location,” and “To Location” of the Container. These are where the Container currently is, where it came from, and where it is being shipped to. When it is at a location you generally have where it came from and where it currently is located. When it is being shipped, it generally shows where it came from and where it is going to, but shows no current location.

To change any of these three Locations, Click on the <Select> button to the right of the appropriate heading. A popup permitting you to select the Location will show:

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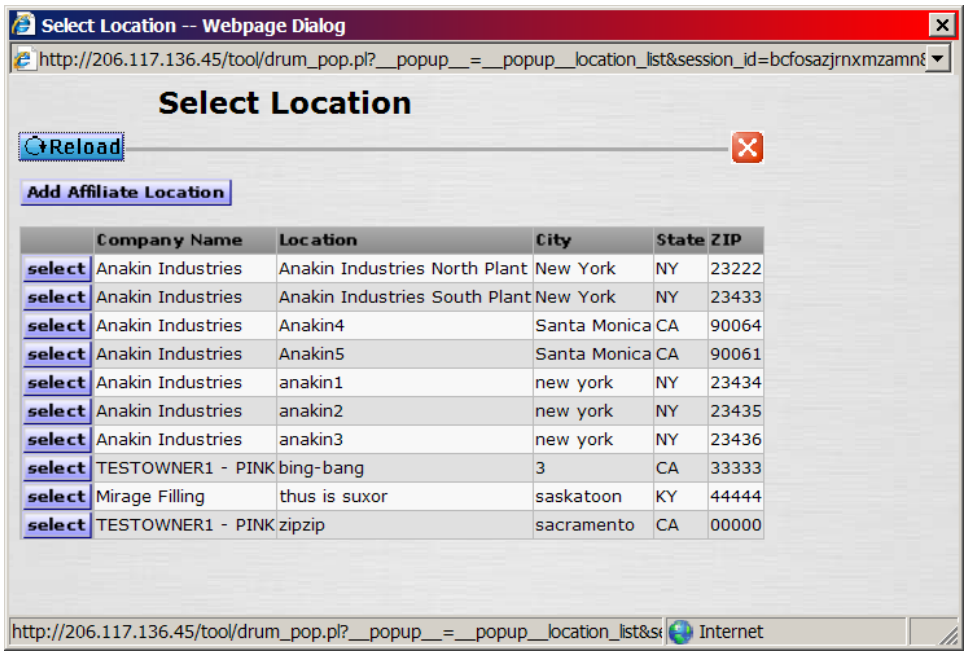
Select Location -- Webpage Dialog
http://206.117.136.45/tool/drum_pop.pl?__popup__=__popup__location_list&session_id=bcfosazjrnxmzamn8
Select Location
Reload
Add Affiliate Location
Company Name | Location | City | State | ZIP
select | Anakin Industries | Anakin Industries North Plant | New York | NY | 23222
select | Anakin Industries | Anakin Industries South Plant | New York | NY | 23433
select | Anakin Industries | Anakin4 | Santa Monica | CA | 90064
select | Anakin Industries | Anakin5 | Santa Monica | CA | 90061
select | Anakin Industries | anakin1 | new york | NY | 23434
select | Anakin Industries | anakin2 | new york | NY | 23435
select | Anakin Industries | anakin3 | new york | NY | 23436
select | TESTOWNER1 - PINK | bing-bang | 3 | CA | 33333
select | Mirage Filling | thus is suxor | saskatoon | KY | 44444
select | TESTOWNER1 - PINK | zipzip | sacramento | CA | 00000
http://206.117.136.45/tool/drum_pop.pl?__popup__=__popup__location_list&s
Internet

The Locations listed will be those with which you are Affiliated (See Add Affiliate Location) or to which you have previously shipped a container. Click on the <Select> button to the left of the Location to put that Location into the Container's screen.

Click on <Clear> to remove any current Location information from the Container's screen.

By changing the Location data on the screen, then Clicking on the <Update Container> button in the upper right of the screen, the database is updated and the container's Location is adjusted.

The bottom section of the Edit Container screen shows the tracking history of the Container. This section shows where and when the Container was birthed, sent to, received from, filled, emptied, and reconditioned.

The upper right section shows the current Status and allows the User to change the Status by simply clicking on the radio button to the left of the appropriate Status. To change the Status to Filled, use the lower right section titled "Content." [A "radio button" for those of you too young to remember car radios with push buttons, are the little white dots to the left of a list. Only one can be selected at any time. When you click on any one, any previously selected will be unselected. The selected one is indicated by a black dot.]

The Lot Number and Fill weight may be edited directly on the Edit Container screen. The Contents and its descriptors are selected by Clicking the <Select> button to the right of the "Content" title. Clicking the <Select> button gives the User a Select Content popup screen:

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	Id	Private Name	Public Name	Market	Cat.	Manufacturer	Density
select	8	GX67S	Froop	Environmental / Waste	1	Rabbit Inc	1.33 KG/L
select	1	Green Jello	Green Jello	Environmental / Waste	3	Jello Foodstuffs Inc.	7.1 Lbs/Gal
select	4	Marinara Sauce	Meat sauce with garlic	Environmental / Waste	3	Anna's Catering	8.2 Lbs/Gal
select	6	NCC1701	Hot Sauce	Food	2	Frijoles Ltd.	1.02 KG/L
select	2	Red Jello	Red Jello	Environmental / Waste	3	Jello Foodstuffs Inc.	7.1 Lbs/Gal
select	3	THX-1138	Organic Pesticide	Food	2	Jango Chemical	9 Lbs/Gal

The Contents which are on this list are those created by the Administrator by Clicking on "Manage Content" on the lower left of the Main screen. See the chapter on Manage Content.

Clicking on <Select> will insert the data for the selected contents into the Container's screen.

After the changes and selections are made, the User Clicks on the <Update Container> button at the upper right of the screen to enter the new data into the system. The Changes will either be confirmed with a Green check, or not confirmed as shown by a Red "X" at the top of the screen:

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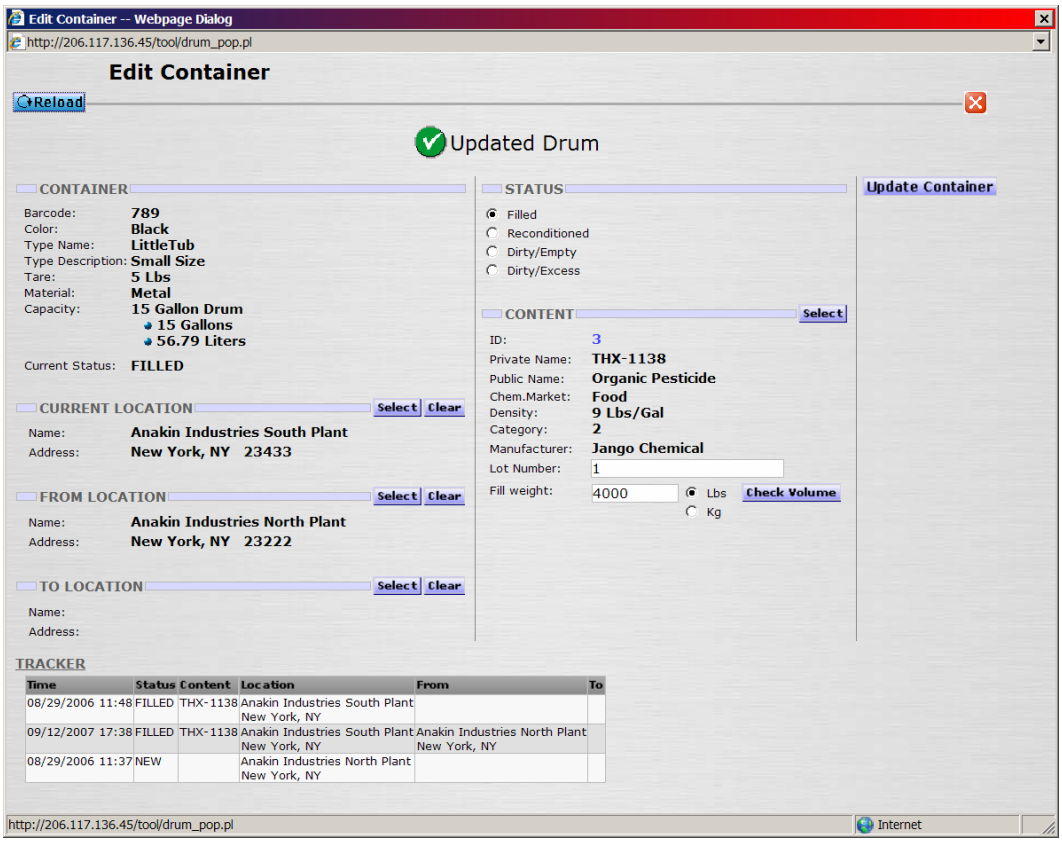

To remove a Container from the system, an authorized User can Click on the <Kill Container> button in the upper right of the screen.

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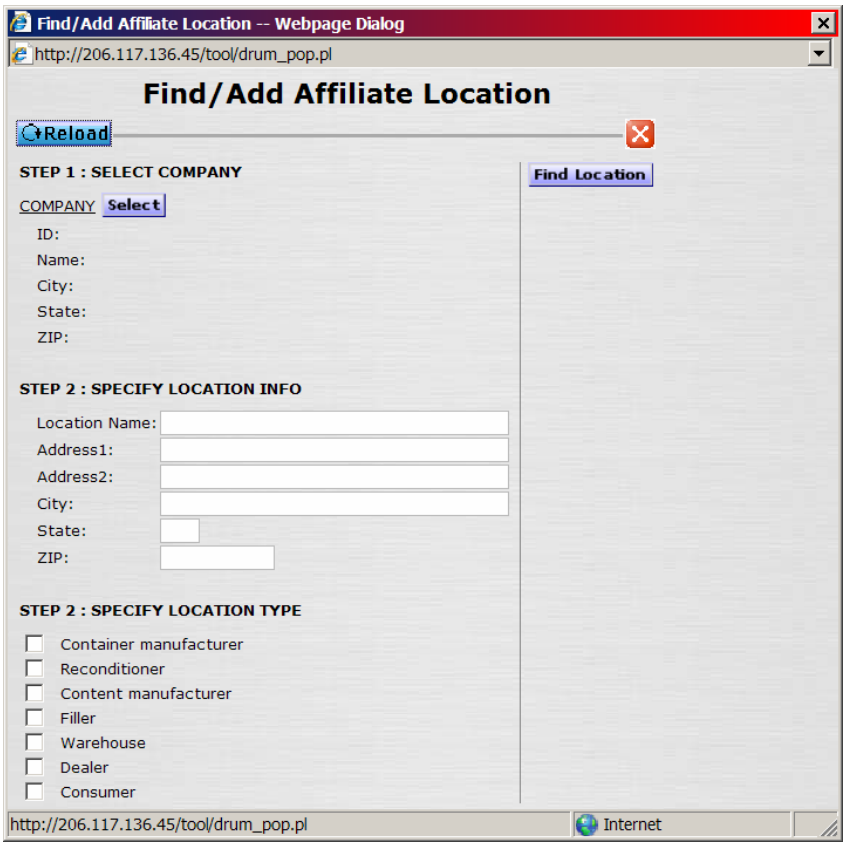
Find/Add Affiliate Location

Clicking on the <Add Affiliate Location> button on the Select Location screen brings up the Find/Add Affiliate Location popup screen:



This screen is intended to be a 3-step process. First, Select a Company by Clicking on the <Select> button to the right of "Company." See Select Company chapter for specific help with the Select Company screen.

Once a Company has been selected, that Company's information will be filled in:

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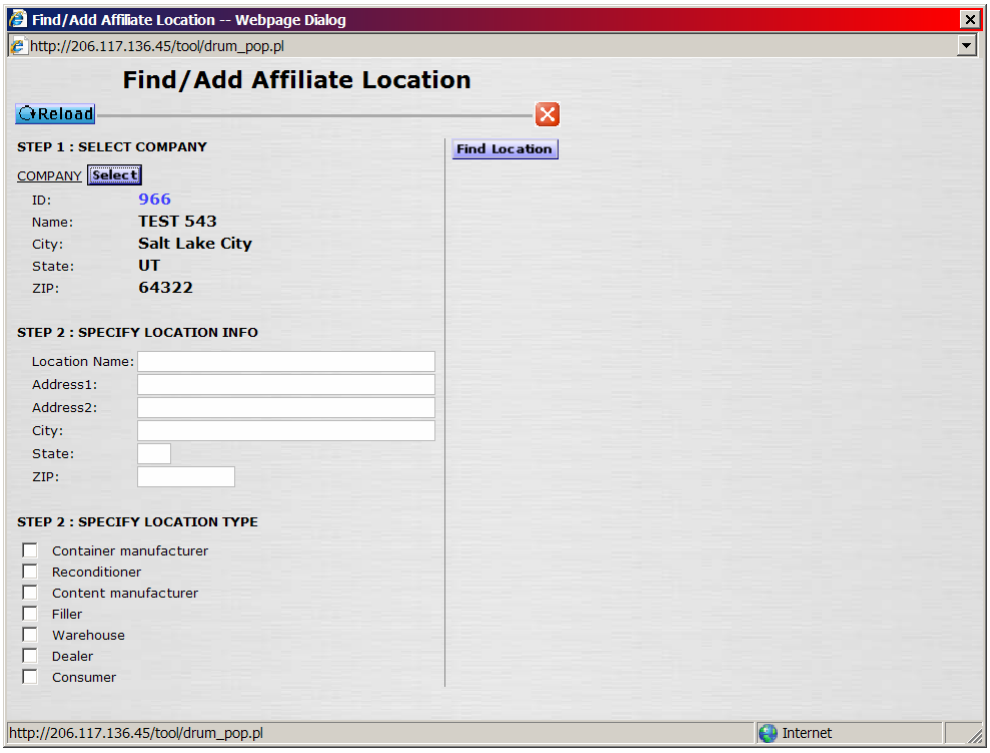

The second step is to fill in the Location Name, Address, City, State, and Zip for the Location you want to enter. You cannot guess these items. You must enter the exact information or else the system will not permit you to Affiliate with the Location.

You then should check the appropriate boxes specifying what type of Location this is.

Then Click the <Find Location> button in the upper right of the screen. If successful, the Location will be selected and you will return to your previous screen. If unsuccessful, you will be told that there are no matching Locations and given the option to add a new Location:

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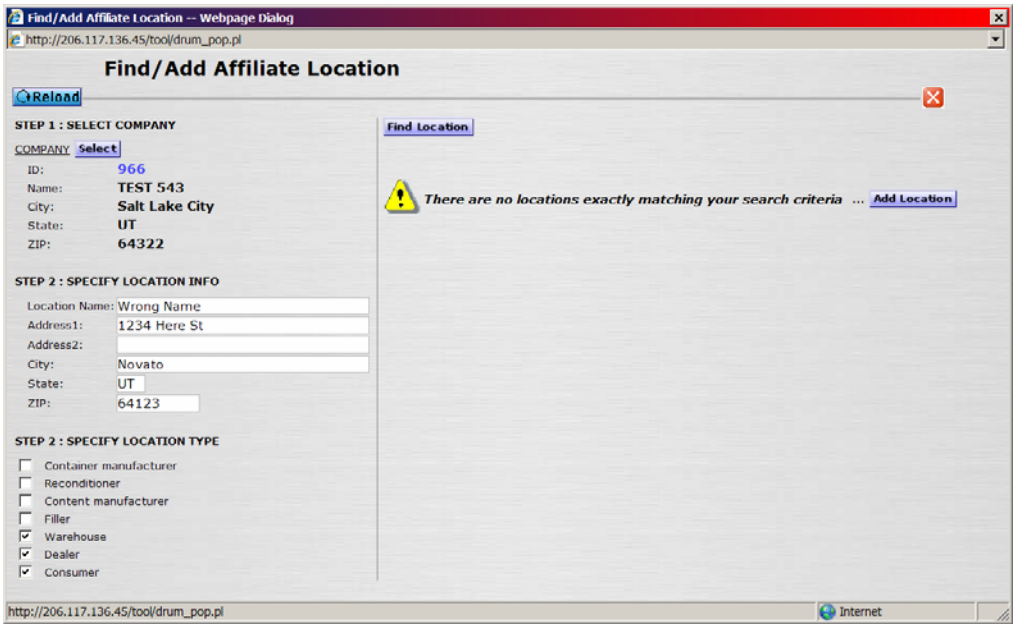

If you Click on the <Add Location>, the data that you have entered in the first three step will be used to create a new Location file, and that information will be selected and entered into the previous screen as your selected Location. Please do not use the <Add Location> button unless you are absolutely certain that all of the information you entered in the first steps are correct.

If you are not certain that you are ready to add a new Location, please Click on the red "X" in the upper right of the screen to close this screen without selecting a Location.

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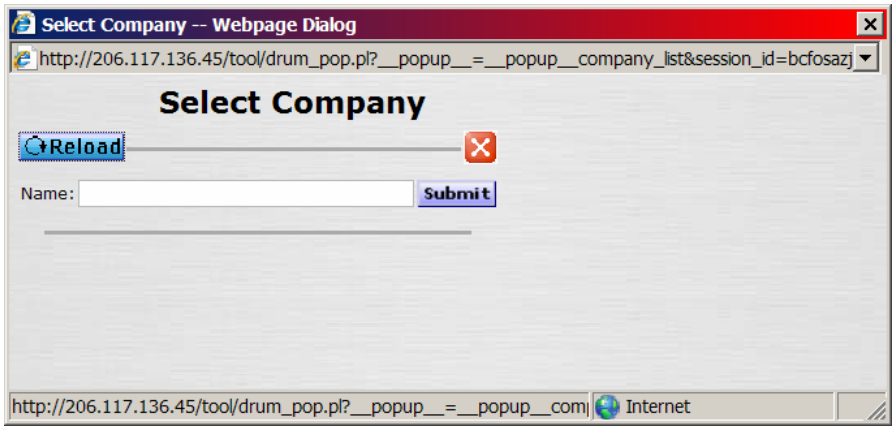
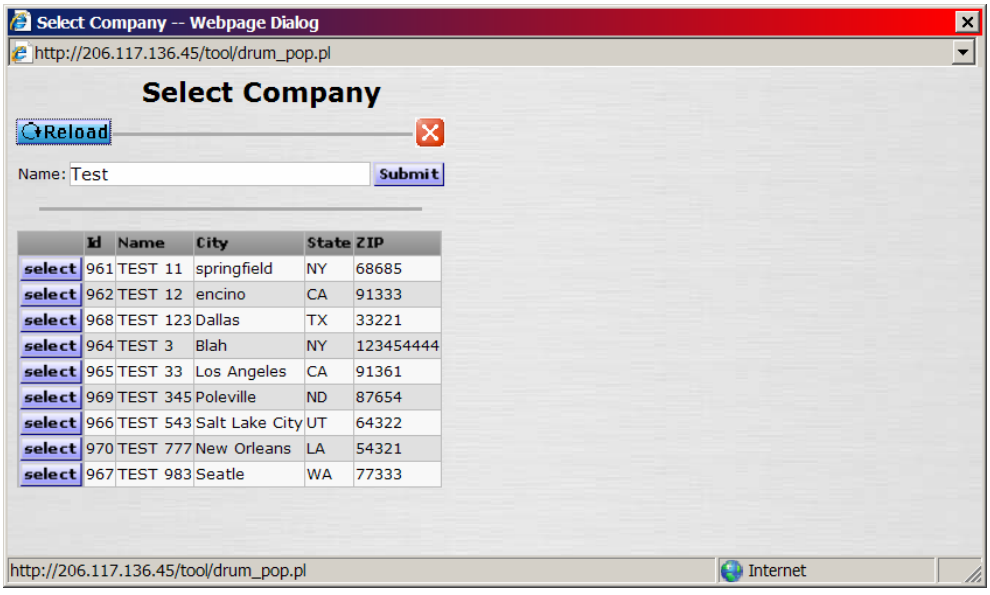
Select Company

The Select Company screen is used to select a particular Company from a list of Companies and return the User to the previous screen with that Company entered. The screen first presents asking for a string to search for:



In the white area to the right of "Name:" enter the portion of the name to search for. Then Click on the <Submit> button to perform the search. This search uses "sounds like" technology so the name does not have to be spelled exactly. For example, Companies named "Smith," "Smyth," and "Smouth" would all be listed if the text "Smith" was entered. As another example, entering the search string "Test" yields the following list:


Select Company -- Webpage Dialog
http://206.117.136.45/tool/drum_pop.pl
Select Company
Reload
Name: Test
Submit
Id Name City State ZIP
select 961 TEST 11 springfield NY 68685
select 962 TEST 12 encino CA 91333
select 968 TEST 123 Dallas TX 33221
select 964 TEST 3 Blah NY 123454444
select 965 TEST 33 Los Angeles CA 91361
select 969 TEST 345 Poleville ND 87654
select 966 TEST 543 Salt Lake City UT 64322
select 970 TEST 777 New Orleans LA 54321
select 967 TEST 983 Seatle WA 77333
http://206.117.136.45/tool/drum_pop.pl
Internet

This list shows all of the various Companies named "Test" or containing anything like "Test."

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To Select the appropriate Company, Click on the <Select> button to the left of the Company name.

If your search yields no matching Companies, your screen will look like:

Input another search string into the white box to the right of “Name:” and again Click on the <Submit> button, hopefully this time finding the Company you are looking for.

If after searching for all parts of the Company name, the Company still is not listed, please call Customer Service for assistance.

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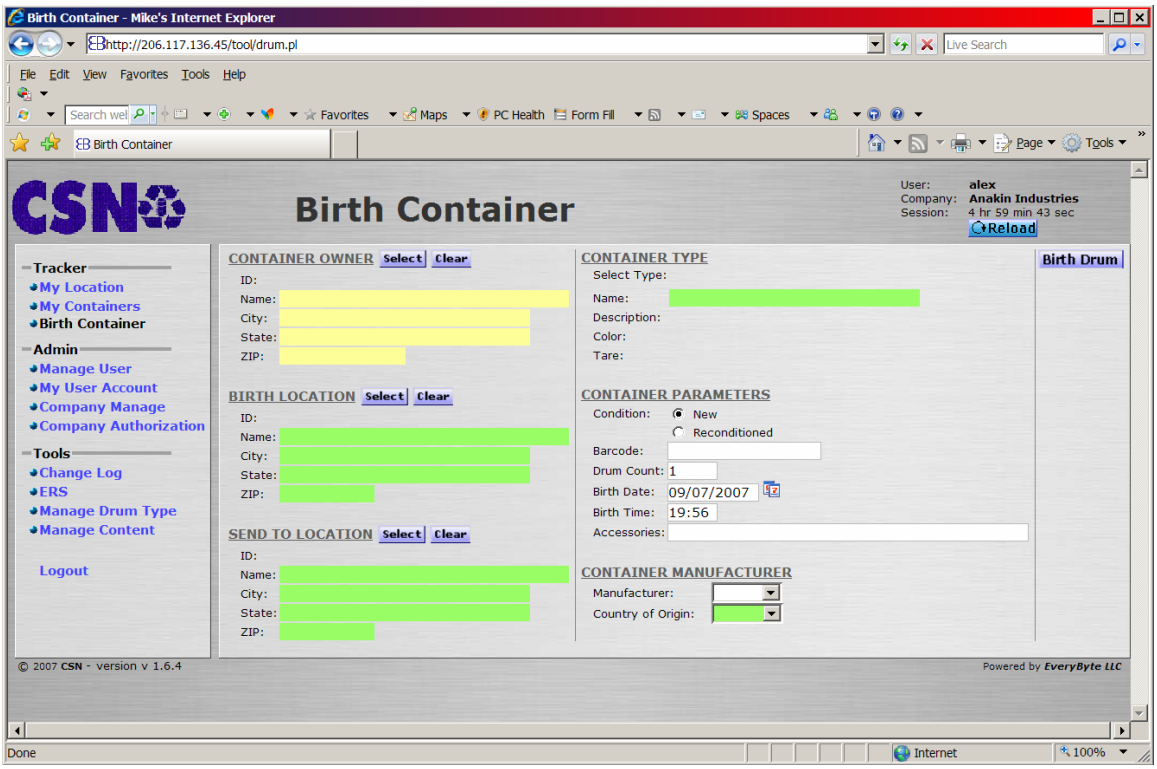
Birth Container

Click on <Birth Container> under the top left heading of “Tracker.” You will see the “Birth Container” screen:



The center area is divided into three columns. The left column contains the Owner and location information; the center column the container information; and the right column contains the buttons for actions to be taken on the data.

At the top of the left column of the center area, Click on the button just to the right of the title “Container Owner” marked <Select>. This will bring up the “Select Company” pop-up screen:

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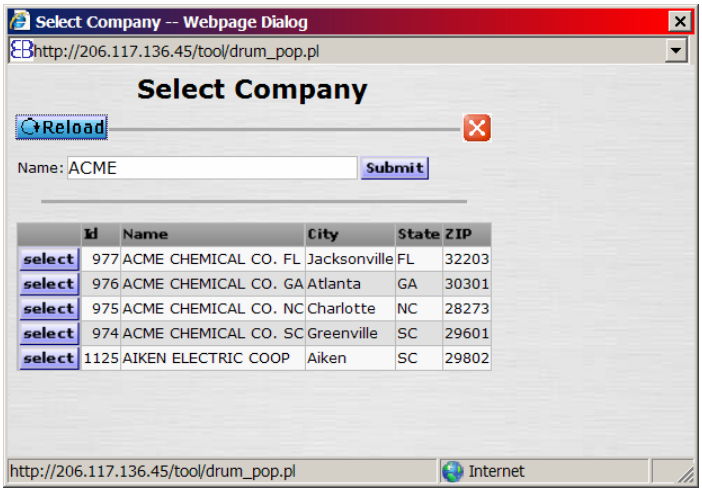
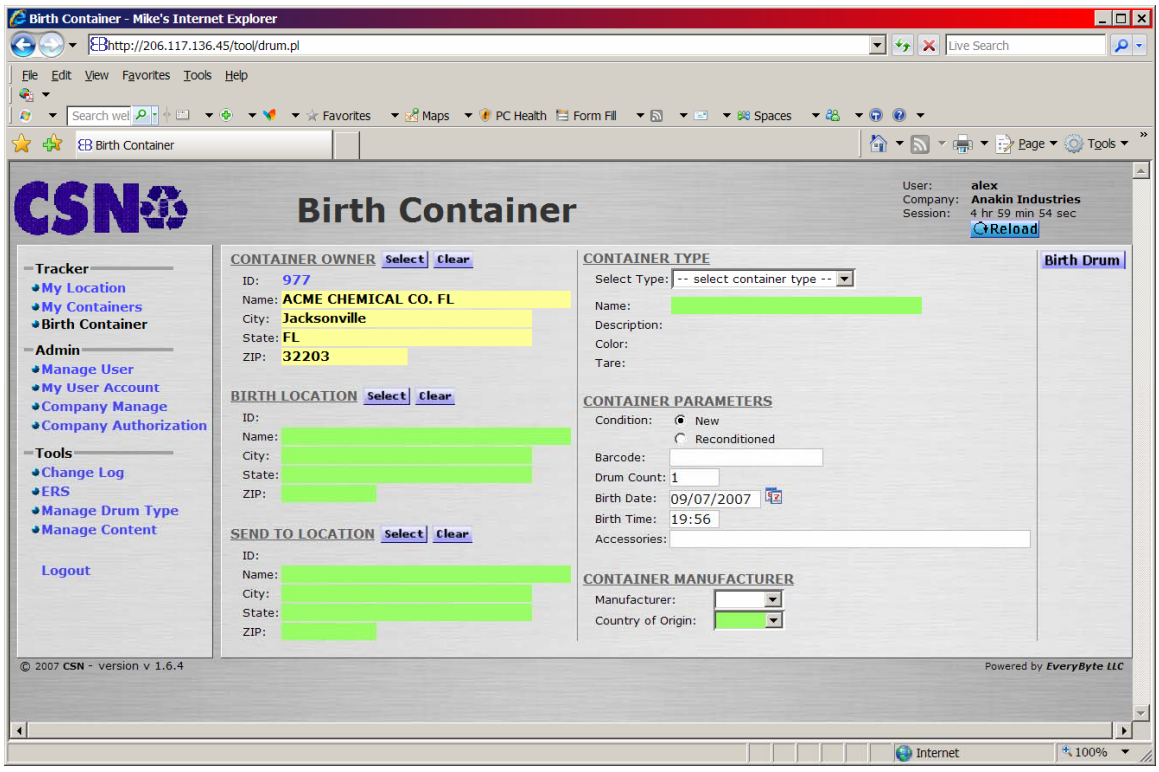
In the white box in the center of the pop-up, type some of the company's name. For example, when searching for Acme Chemical Co., Inc. you only have to type "Acme" and it will list all of the companies with "Acme" in their name. Also, spelling is not too important – the system will search names close to what you typed.

Click <Submit> to have the system search for the companies with similar names. The list of companies with similar names will be shown at the bottom of the screen:


Select Company -- Webpage Dialog
http://206.117.136.45/tool/drum_pop.pl
Select Company
Reload
Name: ACME
Submit
Id Name City State ZIP
select 977 ACME CHEMICAL CO. FL Jacksonville FL 32203
select 976 ACME CHEMICAL CO. GA Atlanta GA 30301
select 975 ACME CHEMICAL CO. NC Charlotte NC 28273
select 974 ACME CHEMICAL CO. SC Greenville SC 29601
select 1125 AIKEN ELECTRIC COOP Aiken SC 29802
http://206.117.136.45/tool/drum_pop.pl
Internet

Determine which of the companies listed is the one that will own the containers to be birthed. Click on the <Select> button just to the left of the owner company. The data for that company will now be shown on the Birth Container screen.



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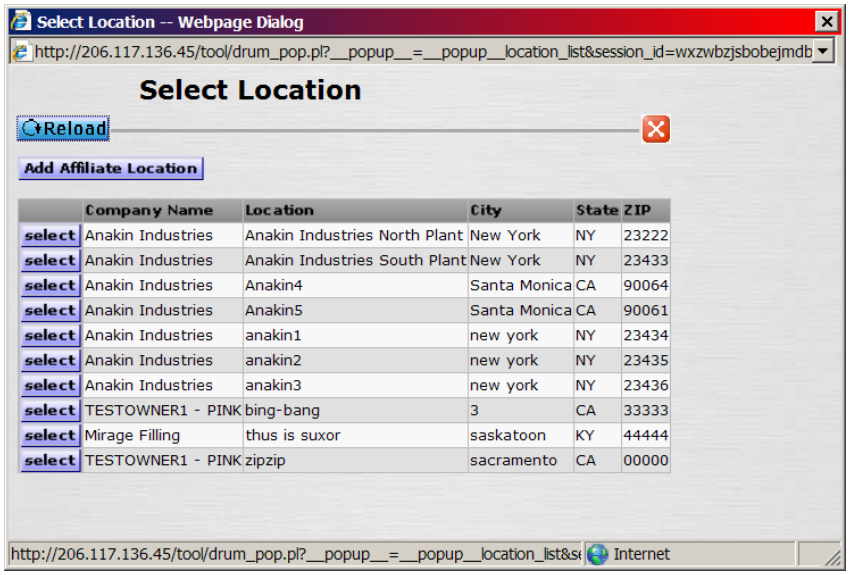
At the middle of the left column of the center area, Click on the button just to the right of the title “Birth Location” marked <Select>. This will bring up the “Select Location” pop-up screen:


Select Location -- Webpage Dialog
http://206.117.136.45/tool/drum_pop.pl?__popup__=__popup__location_list&session_id=wxzwbzjsbobejmdb
Select Location
Reload
Add Affiliate Location
Company Name | Location | City | State | ZIP
select | Anakin Industries | Anakin Industries North Plant | New York | NY | 23222
select | Anakin Industries | Anakin Industries South Plant | New York | NY | 23433
select | Anakin Industries | Anakin4 | Santa Monica | CA | 90064
select | Anakin Industries | Anakin5 | Santa Monica | CA | 90061
select | Anakin Industries | anakin1 | new york | NY | 23434
select | Anakin Industries | anakin2 | new york | NY | 23435
select | Anakin Industries | anakin3 | new york | NY | 23436
select | TESTOWNER1 - PINK | bing-bang | 3 | CA | 33333
select | Mirage Filling | thus is suxor | saskatoon | KY | 44444
select | TESTOWNER1 - PINK | zipzip | sacramento | CA | 00000
http://206.117.136.45/tool/drum_pop.pl?__popup__=__popup__location_list&s
Internet

The locations which have previously been used are listed. If the location where the containers will be made/reconditioned is not listed already, then Click on the <Add Affiliate Location> button. See “Find/Add Affiliate Location” for help with entering a new location.

Determine which of the locations listed is the one that will be making/reconditioning the containers being birthed. Click on the <Select> button just to the left of the location. The data for that location will now be shown on the Birth Container screen.

At the bottom of the left column of the center area, Click on the button just to the right of the title “Send To Location” marked <Select>. This will bring up the “Select Location” pop-up screen as before.

The locations which have previously been used are listed. If the location where the containers will be made/reconditioned is not listed already, then Click on the <Add Affiliate Location> button. See “Find/Add Affiliate Location” for help with entering a new location.

Determine which of the locations listed is the one that will be receiving the containers being birthed. Click on the <Select> button just to the left of the location. The data for that location will now be shown on the Birth Container screen.

At the top of the middle column of the center area, Click on the down arrow on the right of the white box <--select container type-->. A list of container types for that owner are listed.

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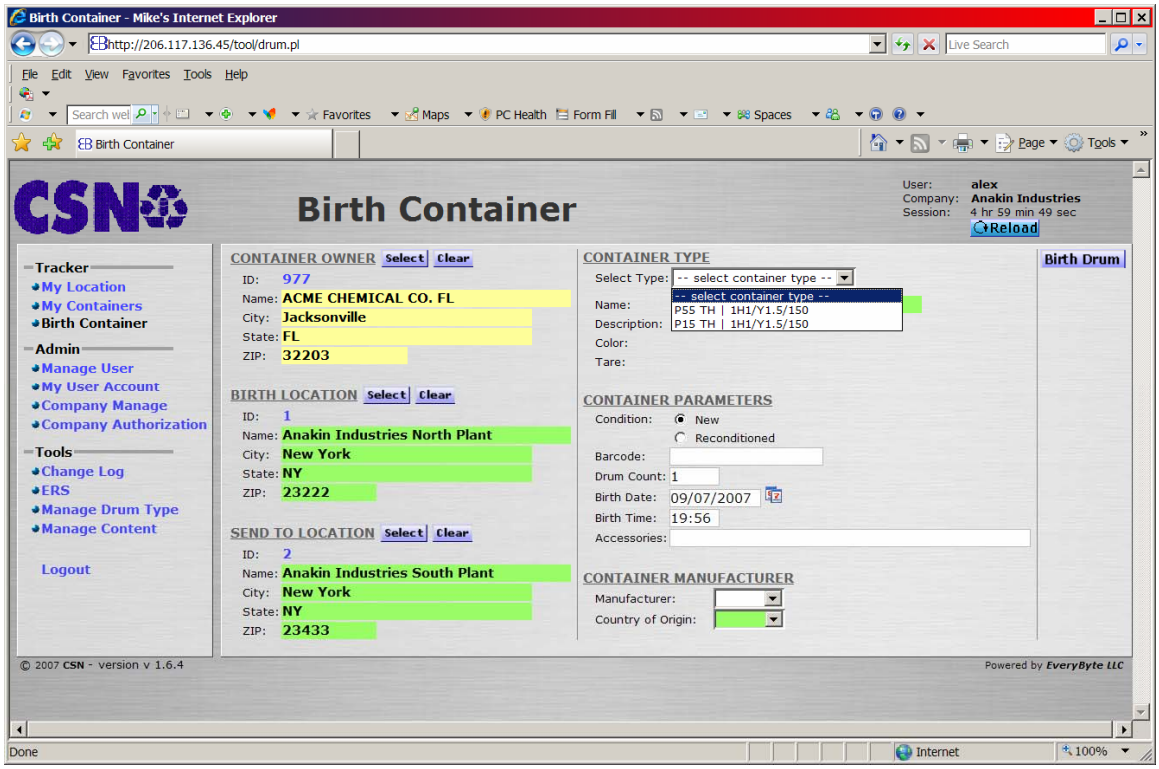

If the specific container type is not listed, please contact the owner to have them input the proper container type. See “Manage Drum Type.”

Click on the appropriate container type in the list. The data for that container type will now be shown on the Birth Container screen.

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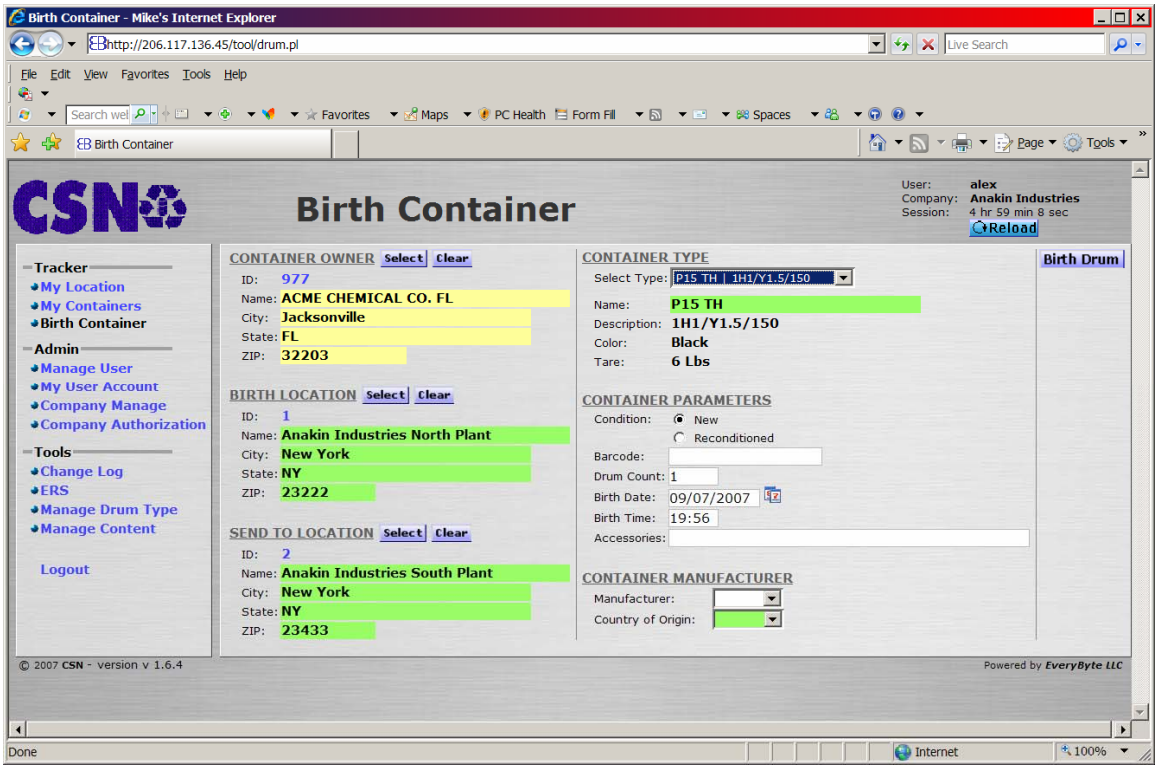

In the center of the center area, the Container Parameters are entered. Click on either the button in front of “New” or the button in front of “Reconditioned.”

Type in the bar code in the white area to the right of “Barcode:” If you are birthing more than one container, the bar code entered should be the first one in the series. i.e. If you are birthing four containers numbered 105, 106, 107, and 108, just enter 105.

Type in the number of containers being birthed in the white area just to the right of “Drum Count:” This is the number (quantity) of containers being birthed with the first bar code being the number typed above and every bar code being one more than the previous bar code number.

Enter the date of manufacture/reconditioning in the white area just to the right of “Birth Date:” This field defaults to the current date if you do not change it.

Enter the time of manufacture/reconditioning in the white area just to the right of “Birth Time:” This field defaults to the current time if you do not change it.

Type in any accessories in the white area just to the right of “Accessories:”

At the bottom of the middle column of the center area, Click on the down arrow on the right of the white box to the right of “Manufacturer:” A list of manufacturers are listed.

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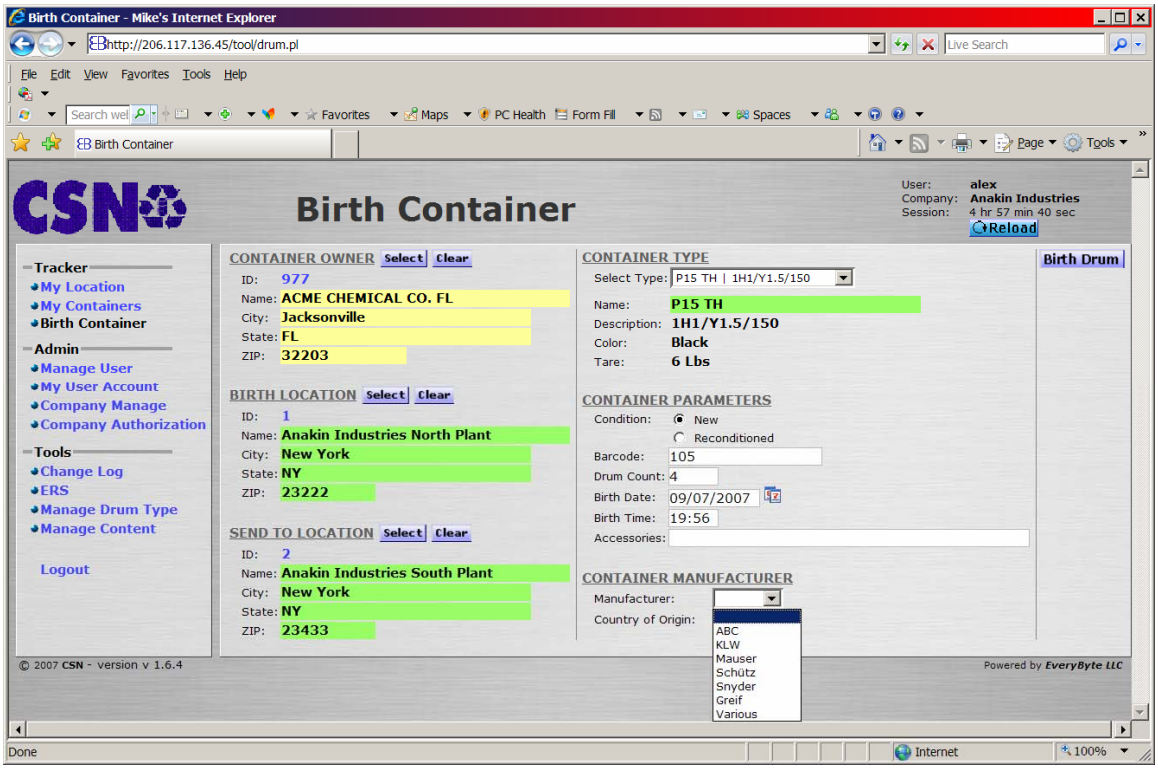

If the appropriate manufacturer is not listed, please contact DrumTracker support.

Click on the appropriate manufacturer.

At the bottom of the middle column of the center area, Click on the down arrow on the right of the white box to the right of “Country of Origin:” A list of countries supported are listed.

If the appropriate country is not listed, please contact DrumTracker support.

Click on the appropriate country.

Review all of the information on the screen. Once submitted, the information cannot be removed.

At the top of the right column of the center area, Click on the <Birth Drum> button. In a few moments you will receive a success confirmation or a failure reason. A confirmation of success look like:

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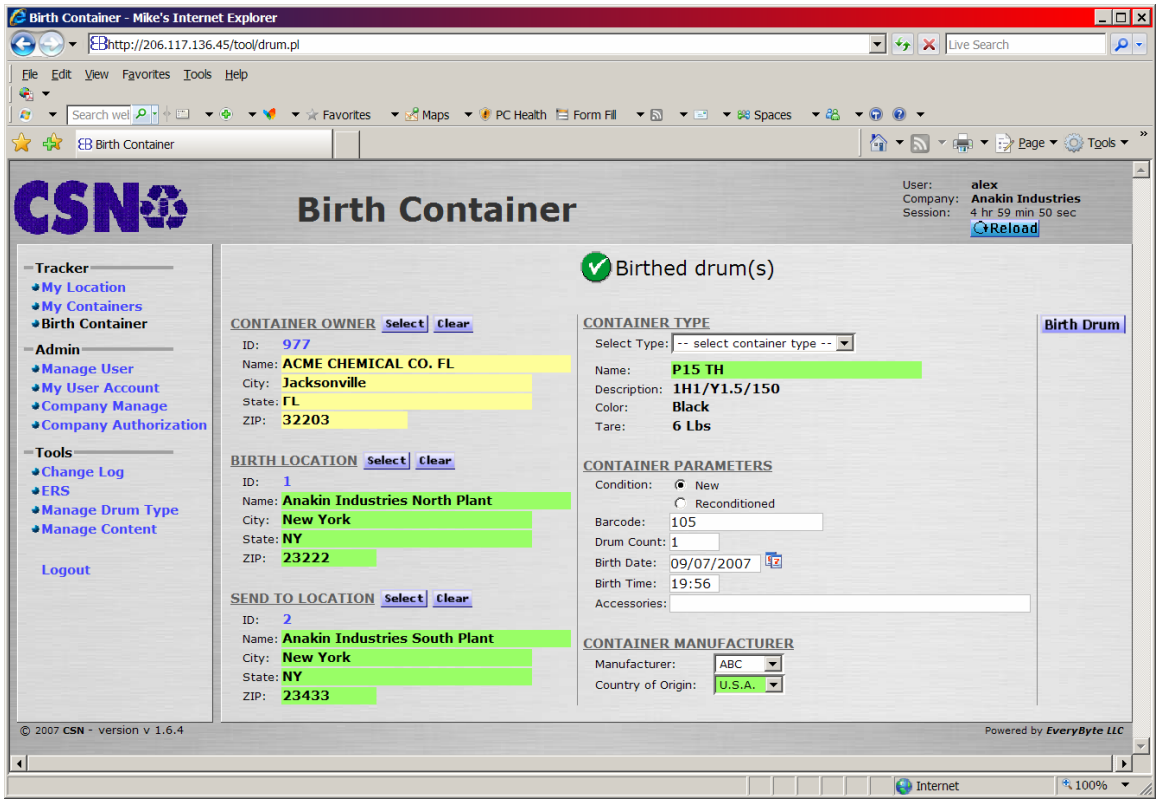
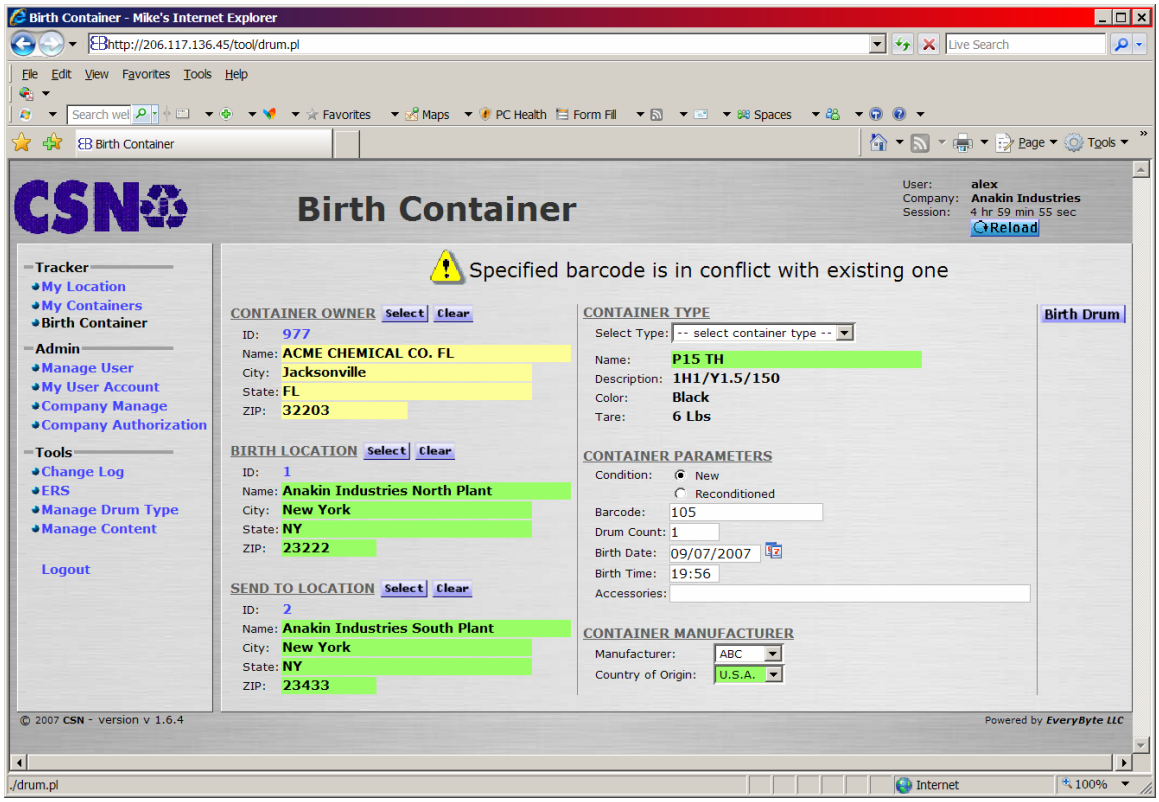


and a notification of Failure and the reason why looks like:



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The most common reason for failure is entering a bar code that has already been used (as in the example above). If this occurs, please check the number and submit again. If you feel you have received this error inappropriately, please contact DrumTracker support.

You can now birth additional containers, or click on any of the links on the left to do other activities.

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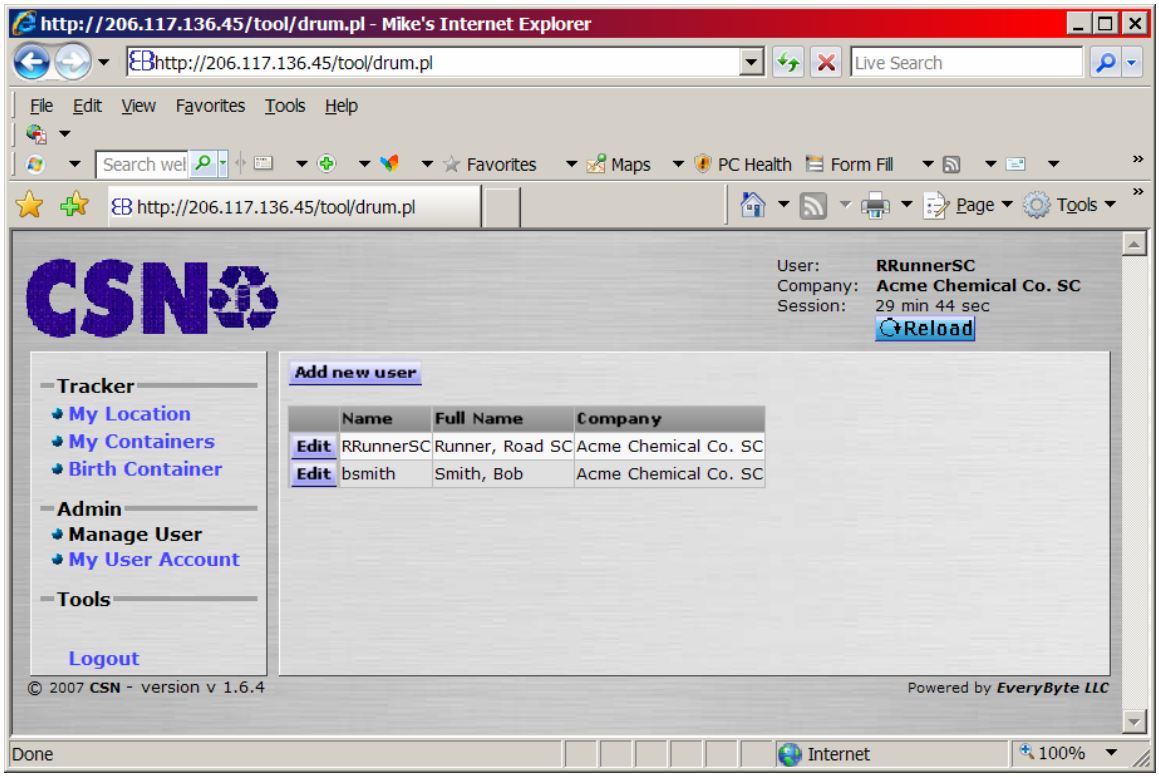
Manage User

Full information for each User is entered and edited on these screens, including login names and passwords. It is here that the user's level of security, visibility, and management authorities are set. By Clicking on the "Manage User" link in the left section, you will see the screen:



The current users for your company are listed. To add a new user, Click on the <Add new user> button. A new popup will be displayed:

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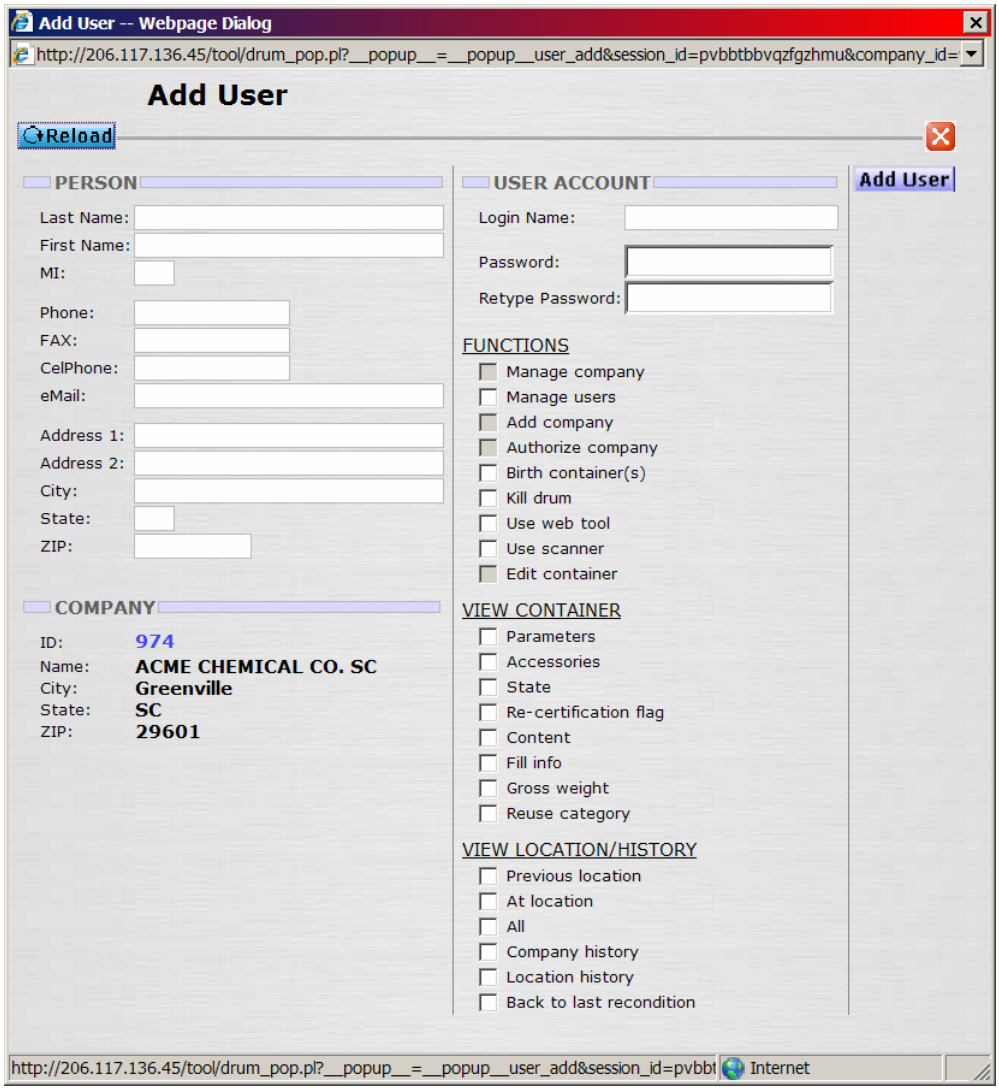

In the upper left section is where you can enter all the contact information for the user. The lower left section shows the information for your company.

The new User Name is shown in the top of the upper right section. Remember – This is the user's permanent Login ID – it cannot be changed by you or the user.

Right below the user name are two places to input the user's new password. These can be changed by you or the user whenever logged in. The system does not store the password, only a non-reversible encryption of the password. Neither you nor the user can ever see the password. If ever the password is forgotten, then a new password can easily be entered in the edit user screen.

The authorizations for specific Functions and viewing of various data are listed as checkboxes in the lower right hand section. Items that you are not allowed to set are shown with grey checkboxes and cannot be changed.

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Most of the Functions indicate whether those screens are available to the User. For example, if "Manage User" is not checked, then the User will not have the "Manage User" link available on the left side of their screens.

The ability to Kill a container on the Edit Container screen is controlled by the "Kill Drum" check box. If not checked, then there will not be a "Kill Drum" button on the "Edit Container" screen. Similarly, the "Edit Container" check box controls whether there will be an "Update Container" button on the "Edit Container" screen.

The "Use Web Tool" and "Use Scanner" control whether the User is able to log on to the web site or a scanner, respectively. For example, if there was a warehouse worker that needed to use the scanner, but you did not want him to do anything on the web site, you would check the "Use Scanner" check box and not check the "Use Web Tool" box.

The check boxes under the "View Container" heading determine what properties of the container the user can see. For example, if you did not want a particular temp worker to see what is in the containers, just uncheck the "Content" check box.

The bottom right section is where the authorization for how much of the history is viewable by that particular person. "Previous Location means that the user can see where the container was last. "At Location" means that the user can see where the container currently is. "Company History" means all of the times the container has been at any of this company's locations. "Location History" means all of the times the container has been at this particular location. "Back to last recondition" means the user can view the container's history only back to the last time it was reconditioned.

Once all of the information has been entered, Click on the "Add User" button. A green check mark indicates that the User has been successfully added.

To edit a User, click on the <Edit> button to the left of the User's name. You will see the Edit User screen:

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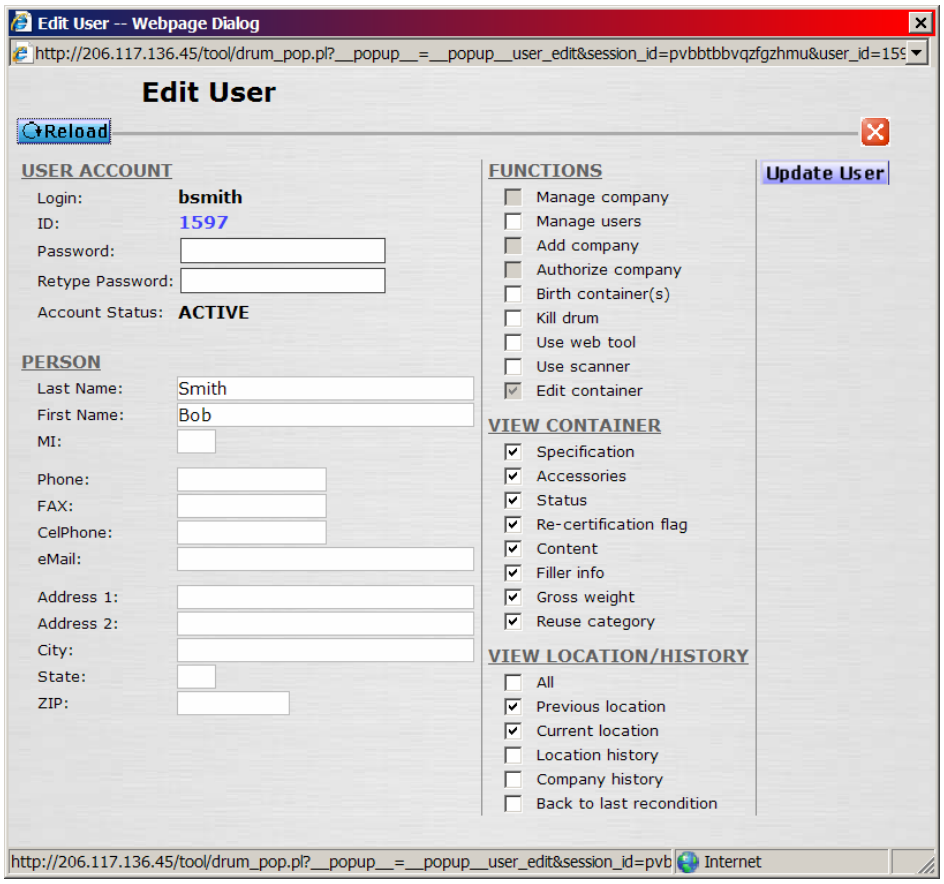

Here you can do all of the same functions as the Add User screen, except you cannot change the User's Login name. All the rest of the data is the same.

To exit without saving changes, Click on the Red X in the upper right corner to close the screen.

Once you have corrected all the user data, Click on the <Update User> button. You will then be given a green check mark if successful:

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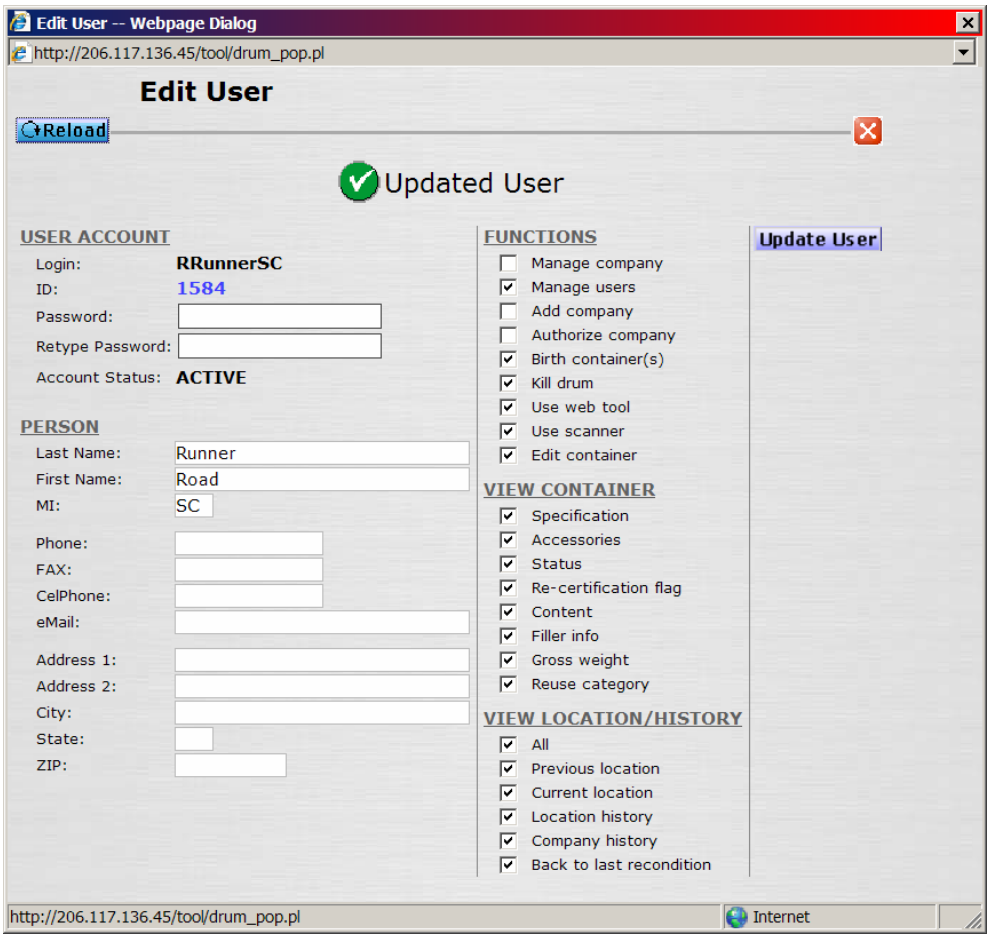

Please note that even if the password was changed, you will not see the new password in the Edit Successful screen. It has been updated, but the password is never shown.

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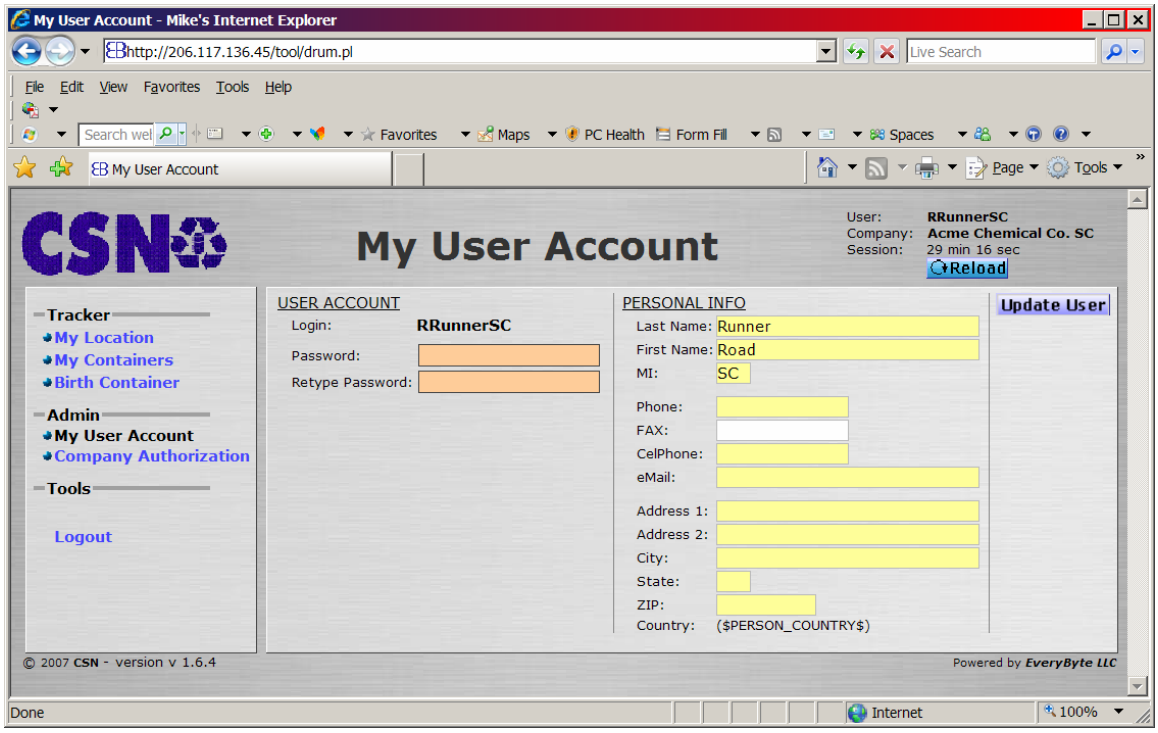
My User Account

This selection allows the user to change their password and personal information.



The User Account Login cannot be changed. Contact the Administrator if the user name needs to be changed for any reason.

Passwords are not stored in the system. If a password needs to be reset, “My User Account” is where it is done. Input the new password in the boxes to the right of “Password” and “Retype Password” making sure that you type the same thing in both boxes. Upper and lower case are different.

To enter, update or delete any of the other contact information, just type or delete any of the information in the right hand section.

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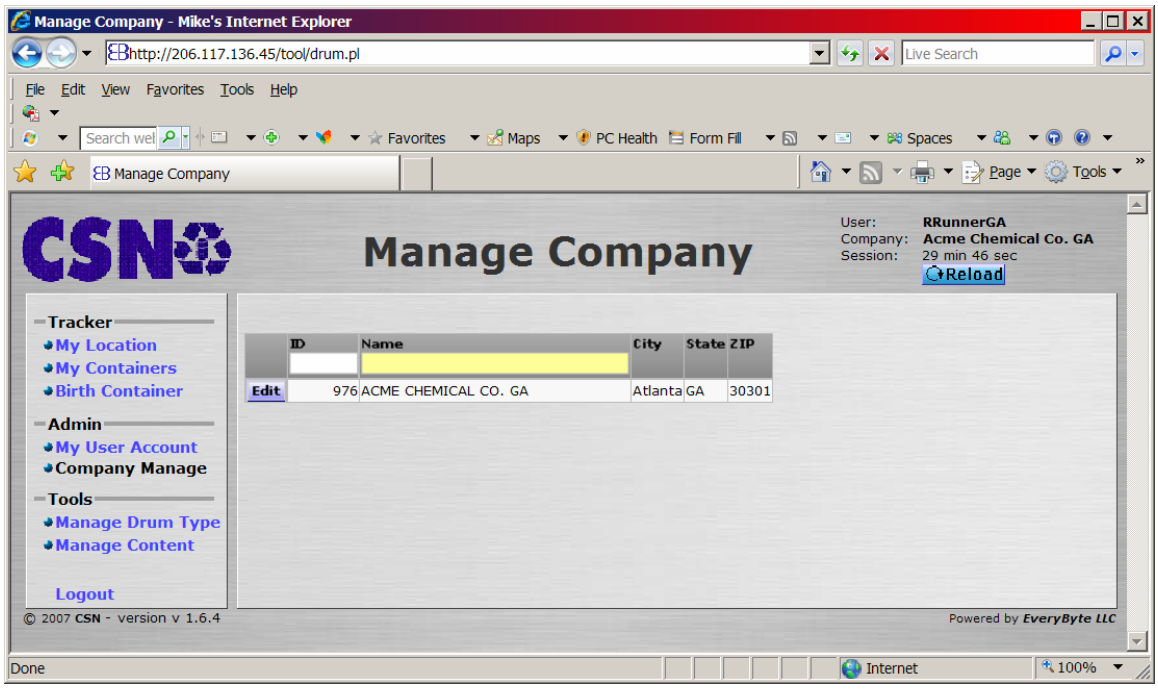
Company Manage

The Company Manage screen allows the administrator user to add a new company or edit an existing company.



To edit a current company, Click on <Edit> to the left of the company's name.

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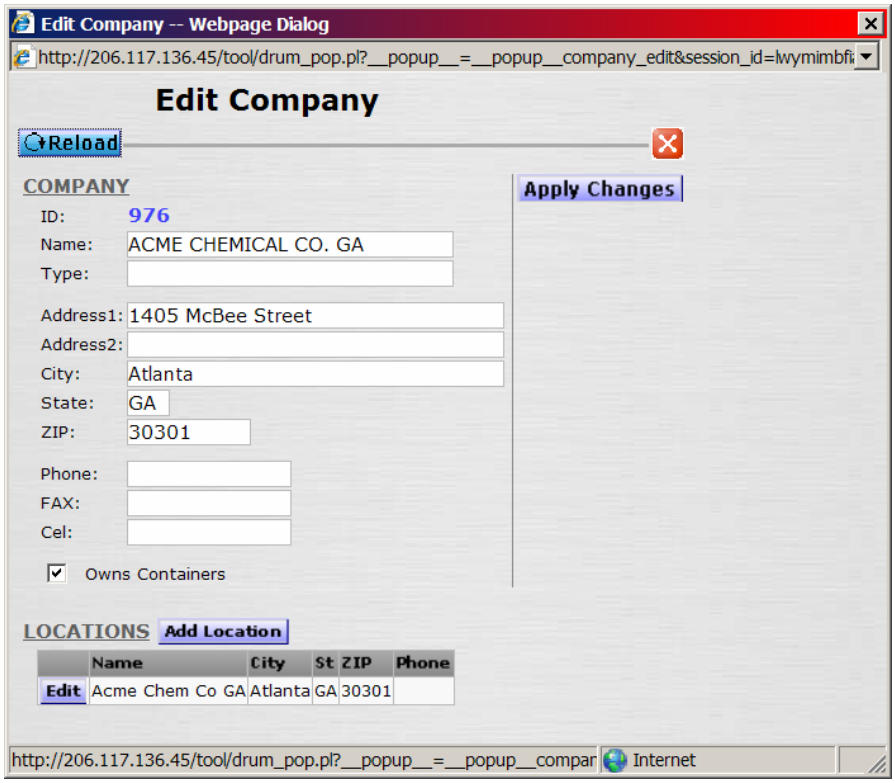

The company ID cannot be changed. The name and contact information can be changed by an administrator. The address shown here should be the billing address for the company. This is not always the same as the shipping address for the containers.

The “Owns Containers” check box determines whether this company appears on the lists of possible owners of containers and other similar places. Do not change this box unless you are told to change it.

The address in the Company screen should be the billing or administrative address of the company. Where containers get shipped to and stored are called Locations. Containers can only be shipped to Locations, not to a Company as was input in the Add or Edit Company screens. Locations are listed at the bottom of the Edit Company screen. To add a location, Click on the <Add Location> button to the right of the “Locations” title:

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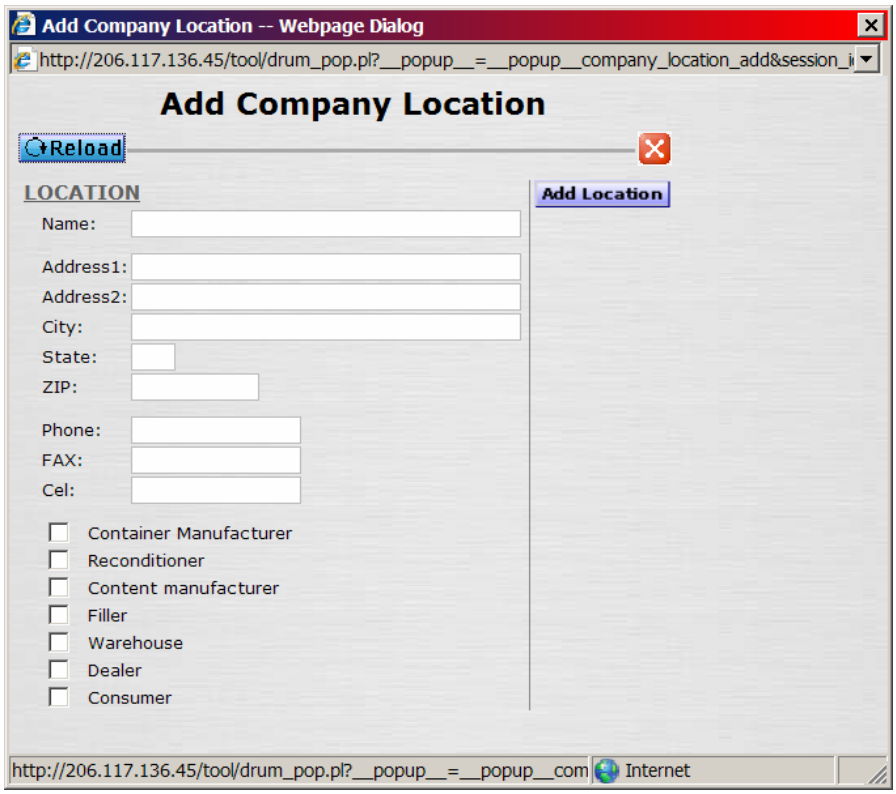

The name and contact information for the location should be entered. The address should be the shipping address for this location.

The type of location should be indicated by checking the boxes. A single location can be multiple types. For example, a Content Manufacturer can also be a Filler; a Dealer can also be a Warehouse.

To edit a location, on the Manage Company screen, Click on the <Edit> button to the left of the location to be edited:

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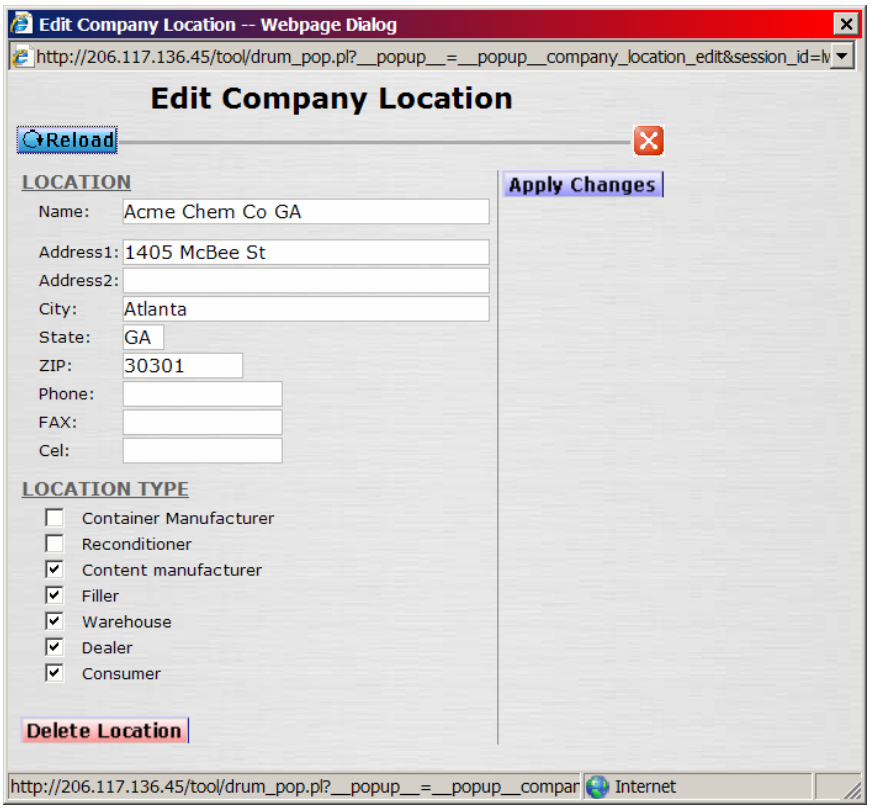

Any changes to the location's information or type can be changed on the Edit Location screen. Once the changes are done, Click on the <Apply Changes> button to enter the changes into the database. To leave the screen without entering the changes, Click on the Red X in the upper right hand corner of the screen.

To remove a location from the list of locations for the company, Click on the <Delete Location> button.

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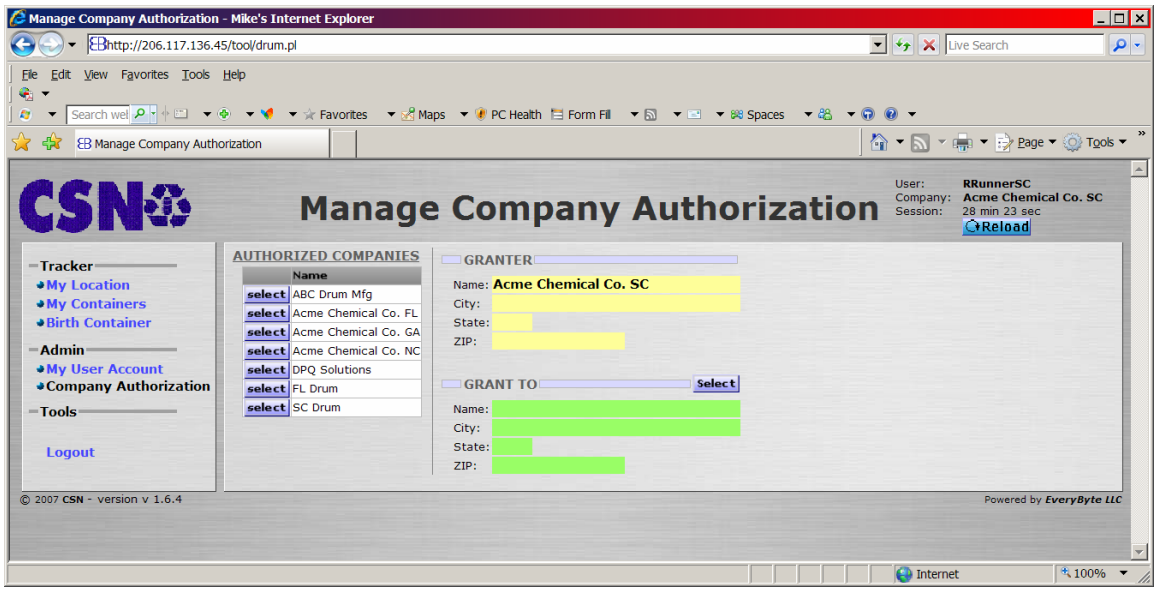
Manage Company Authorization

This selection allows the admin user to grant authority to a company to view and or manage its DrumTracker data.



With the select button, the user is taken to the Select Company screen to choose the new company and in detail grant levels of authorization.

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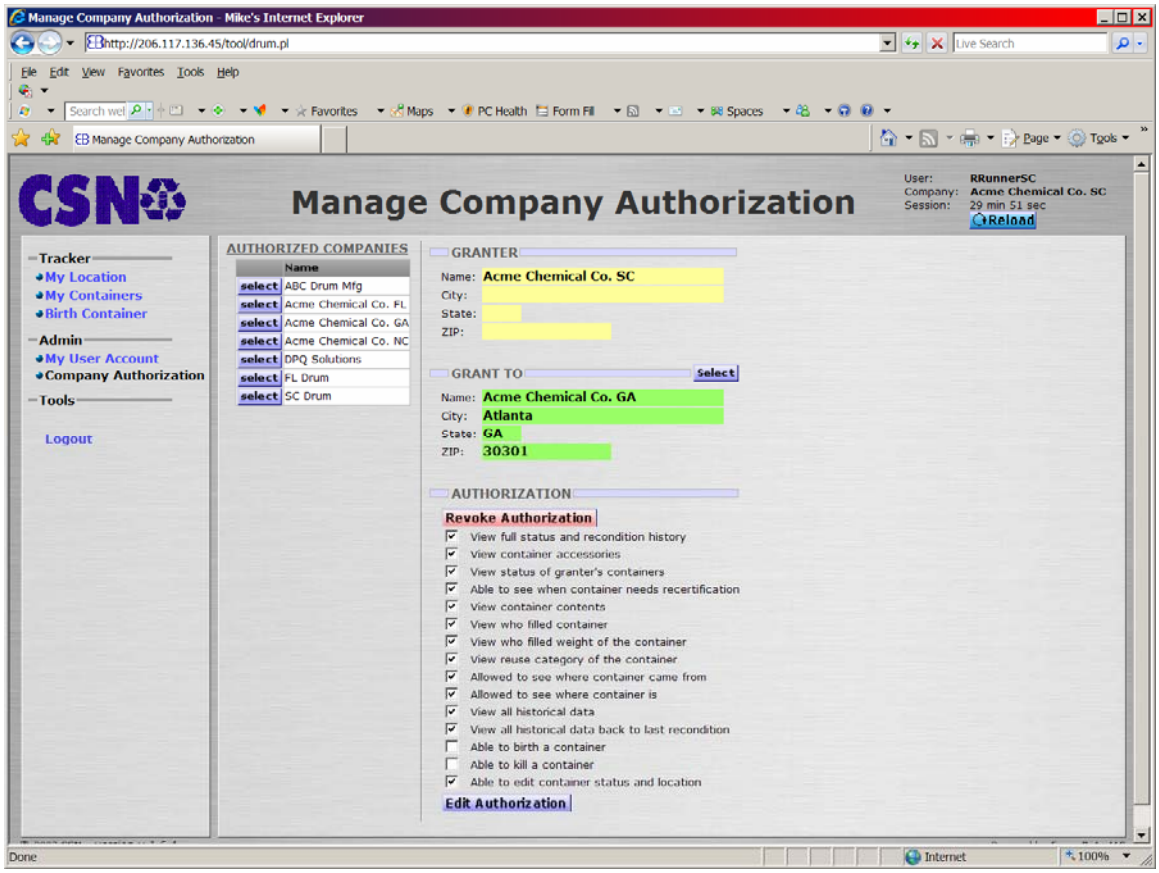

After all selections, the admin user selects the <Edit Authorization> button to add new data. If successful, a green check indicated success:

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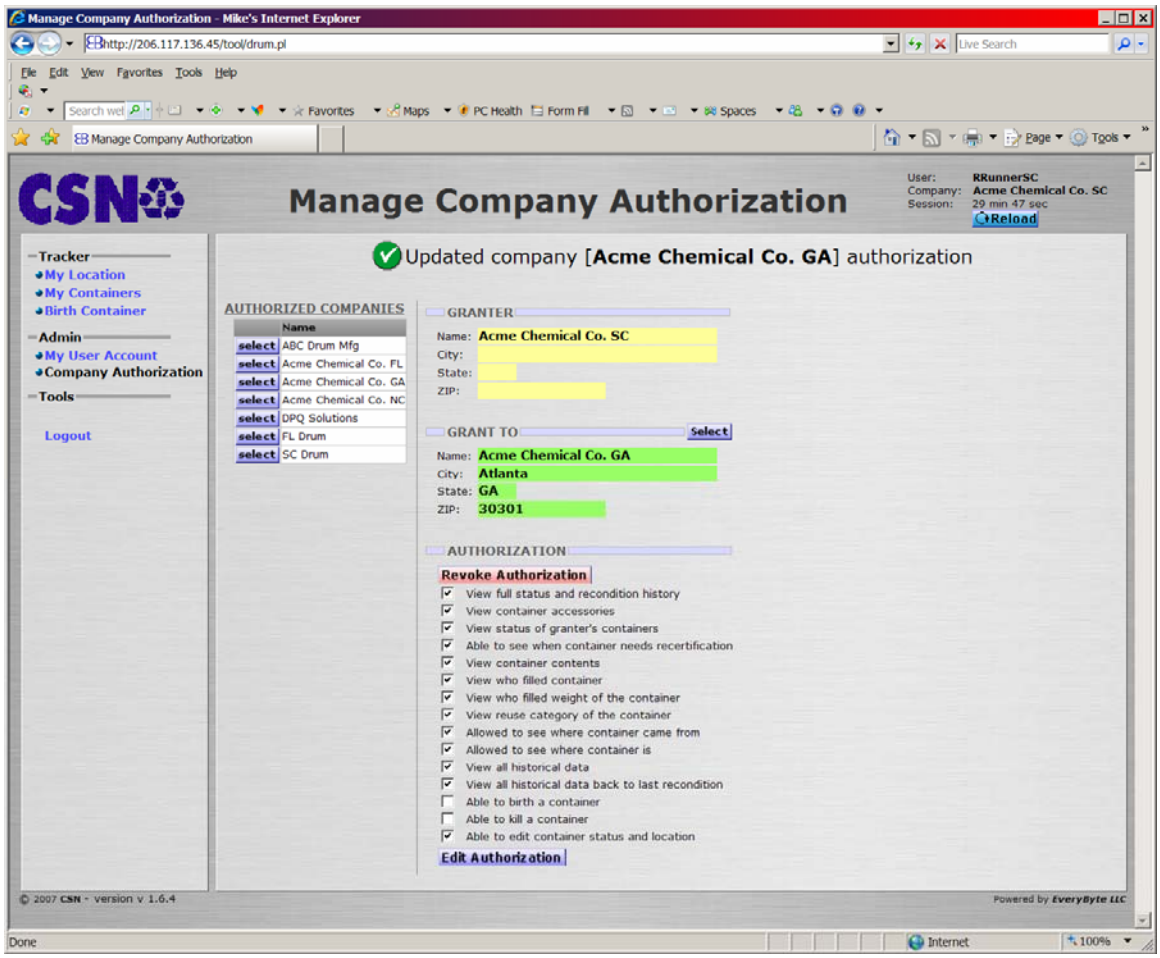
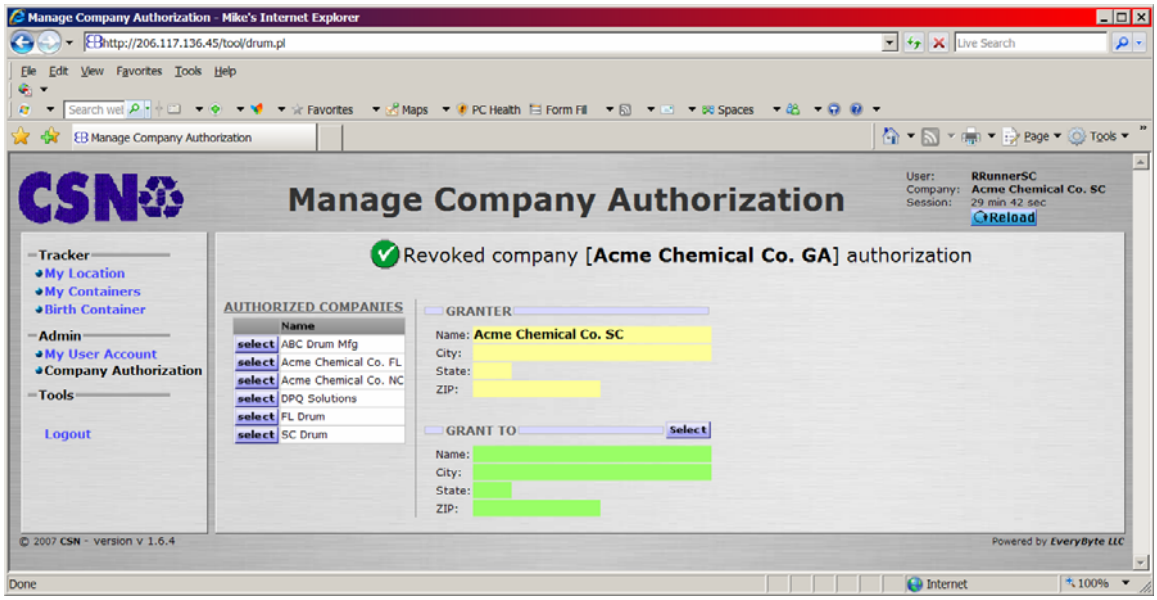


To revoke authorization of a company, simply select that company and then Click on the "Revoke Authorization" which immediately removes all authorizations. A successful revocation is indicated by a green check mark:



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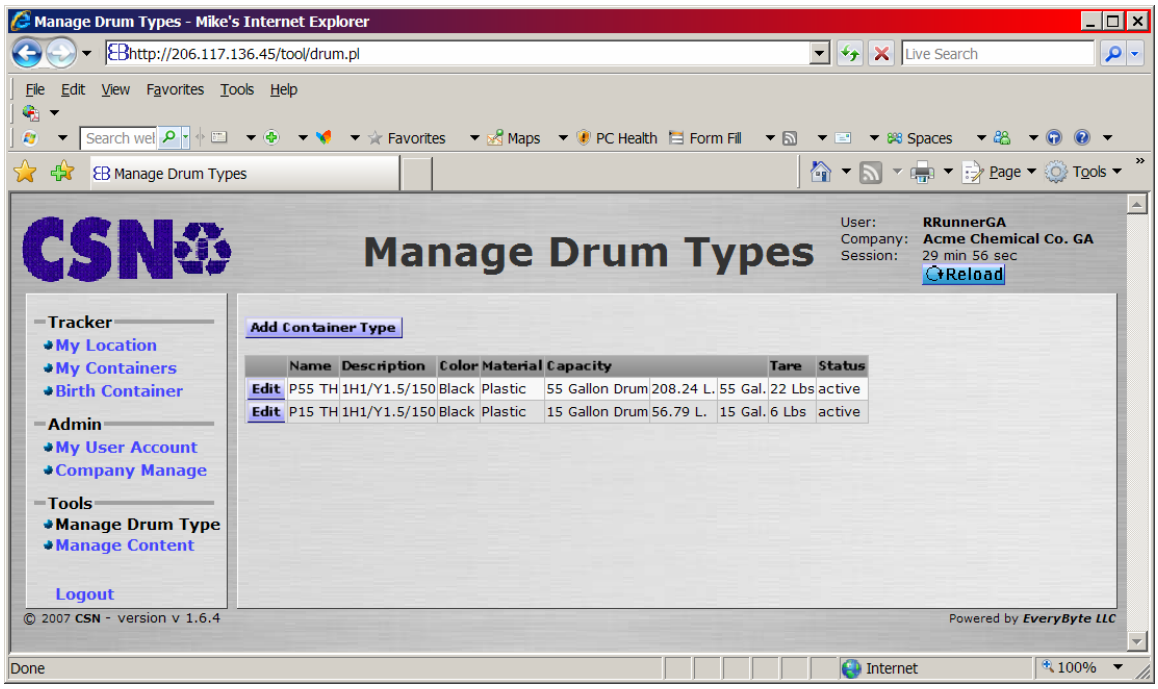
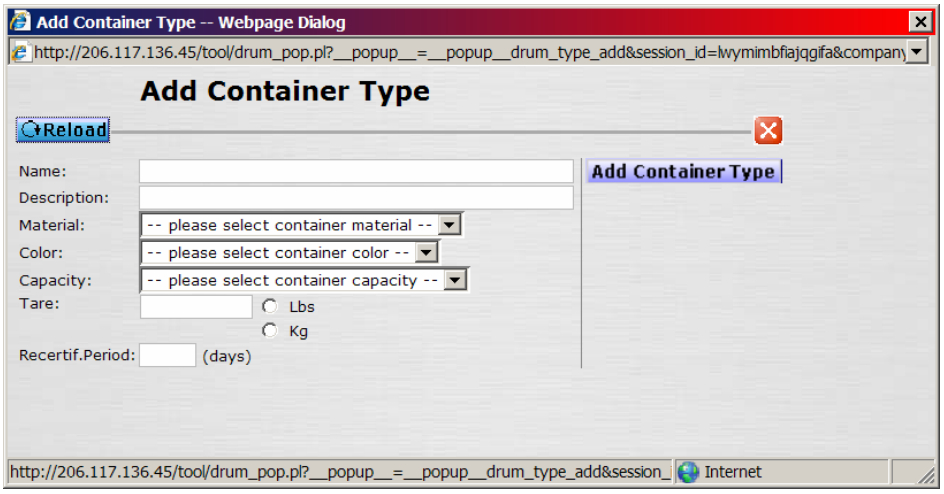
Manage Drum Type

This screen allows the user to add and edit container types for your company that are in the DrumTracker II system.



The main screen lists the current container types. The <Add Container Type> button is used to go to the Add Container Type screen. The Add Container Type screen allows the user to enter the name, description, material, color, capacity, tare weight, and recertification period of the new container type.



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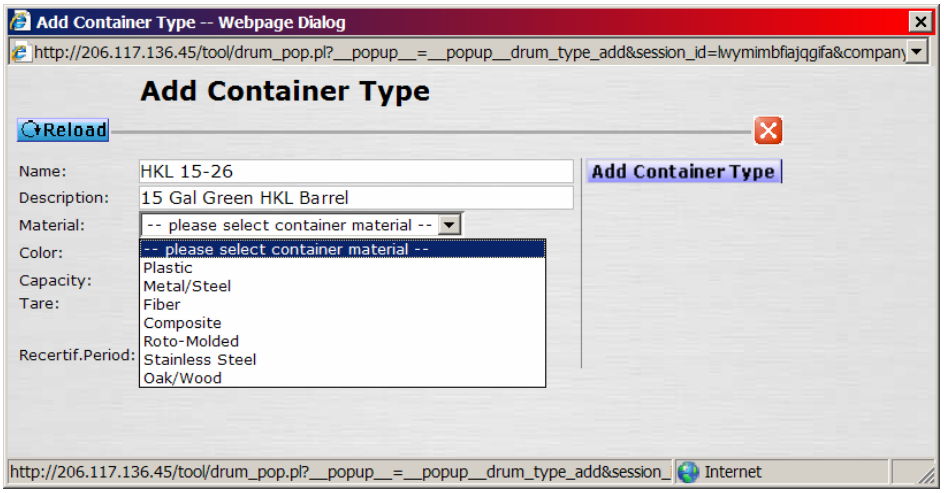
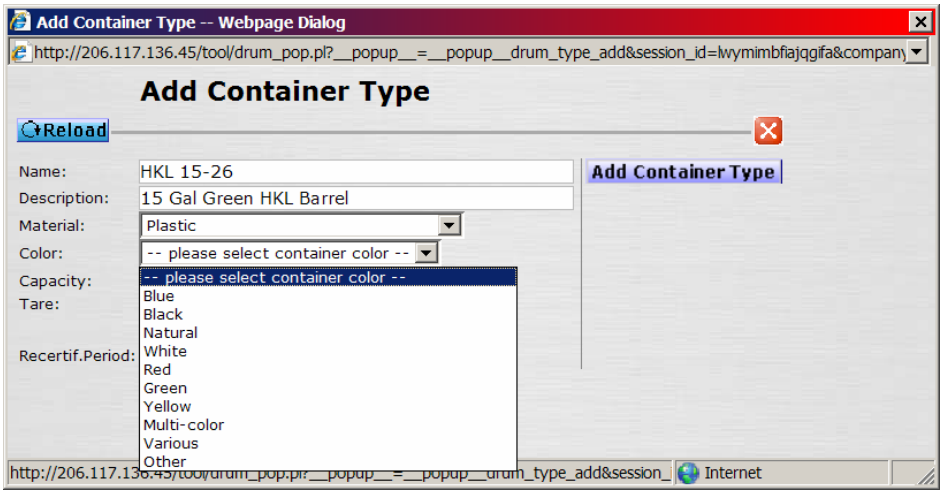
The name of the container type should be a short name representative of the container. It should be what workers call the container within your company. The Description should be the complete description of the container.



The material which the container is made of is selected from a drop-down list. IBCs that are a combination of a plastic bottle and a steel cage are considered to be of "composite" materials.



The color of the container is selected from another drop-down list. Only the most common colors are listed. For any other color or combination of colors, select "Multi-colored" or "Other." When a batch of containers are not all the same color, such as a truckload of reconditioned containers, "Various" should be used.

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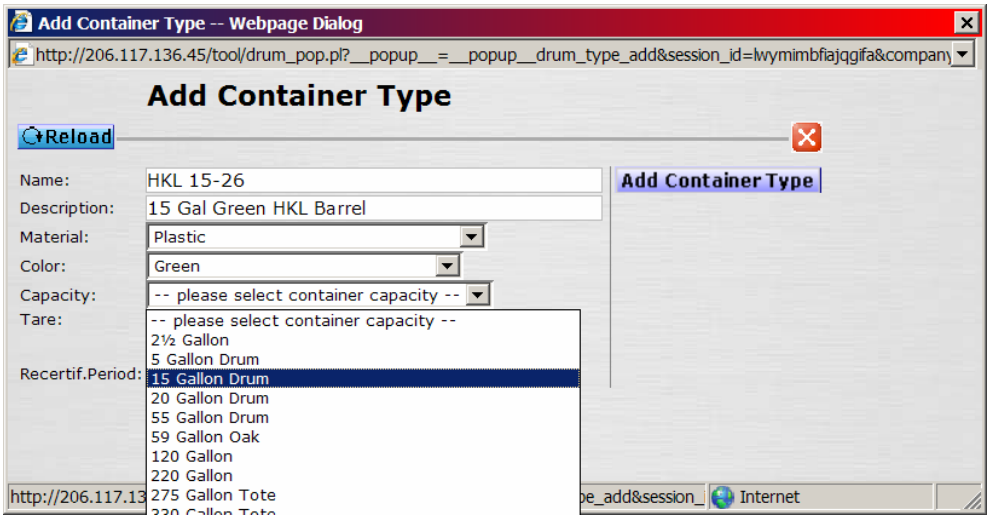
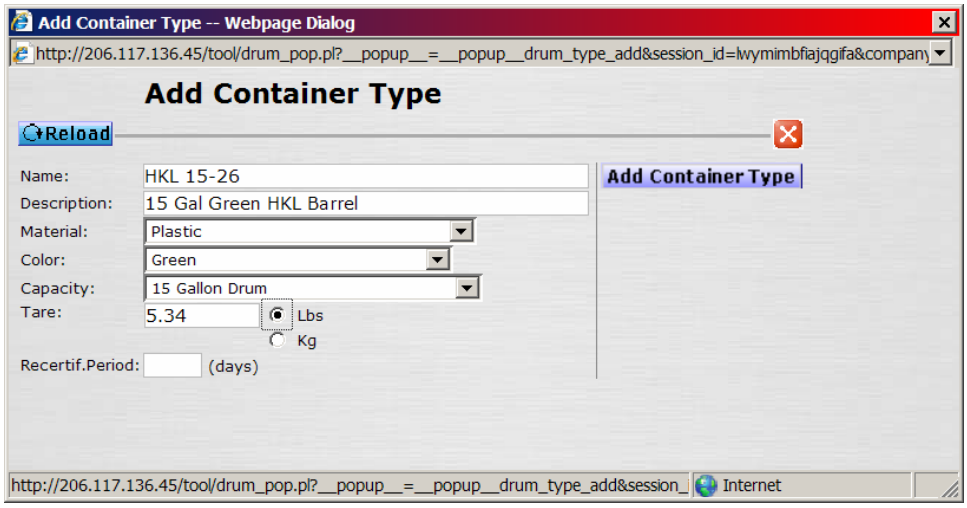


The capacity of the container should be selected from the next drop-down list. If you are using a container with a capacity not listed, please see your administrator.



The tare weight of the container should be entered. This weight is necessary to properly determine the weight of filled containers.

A recertification period may be entered if desired.

If you want to not enter this new container type, simply Click on the Red X in the upper right hand corner.

To add this data as a new container type, Click on the “Add Container Type” button. You will receive a confirmatory screen. Then the new container type will be included in the list on the Manage Container Type screen.

The <Edit> button to the left of the container name will show the Edit Container Type screen. The Edit Container Type screen allows the user to change name, description,

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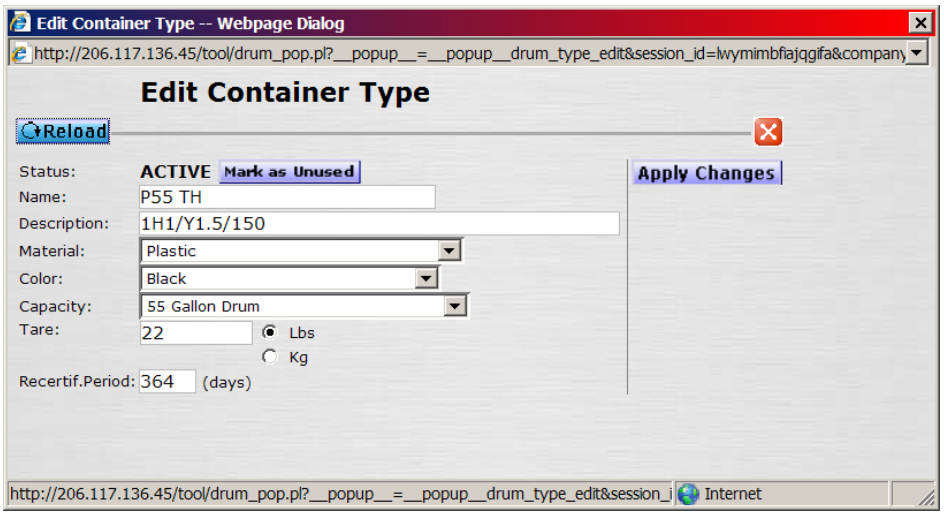
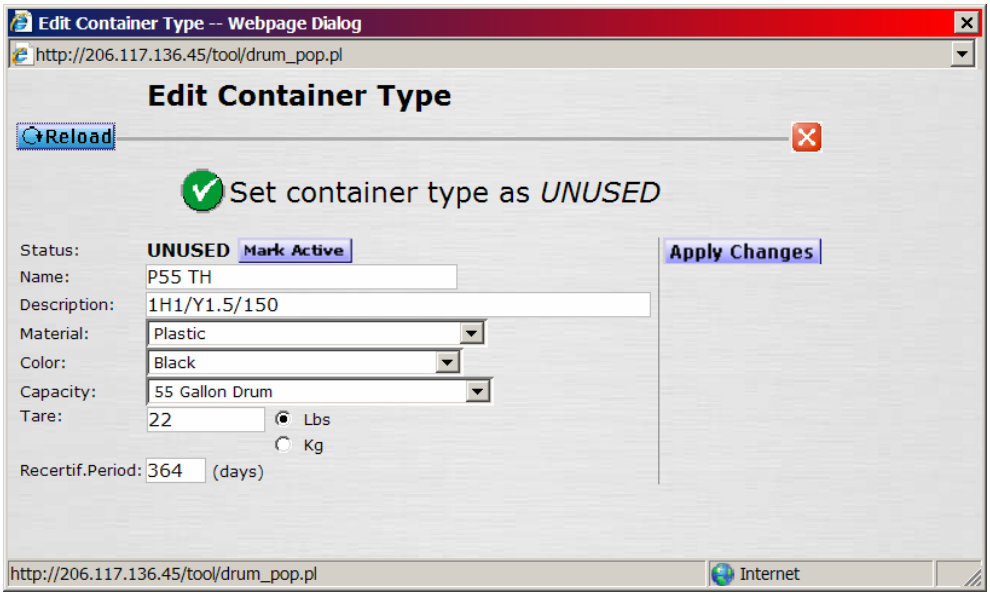
material, color, capacity, tare weight and recertification period of an existing container, or mark the container type as currently unused.



To mark a container type as currently unused, simply Click on the <Mark as Unused> button. Doing so will show you a confirmatory screen such as:



Setting the container type to unused will prevent it from showing up on any drop-down lists in the Edit Container screens. An unused container type will continue to show up highlighted in red on the “Manage Container Types” screen:

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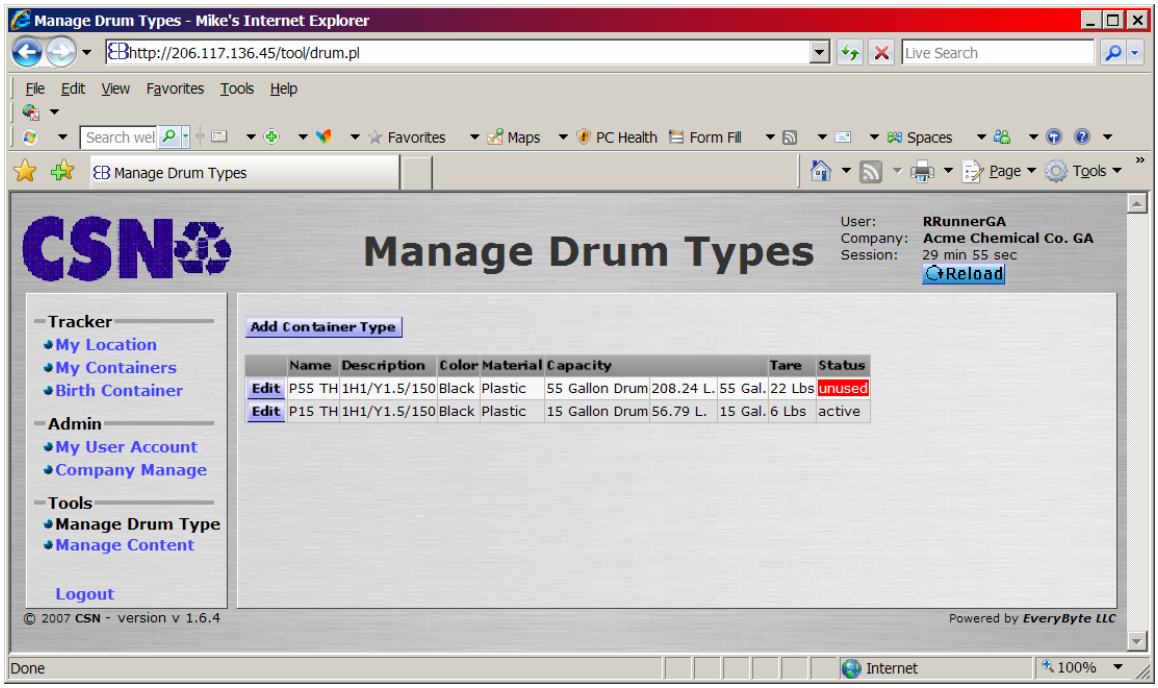

After changes are made to any of the container parameters, Click on the <Apply Changes> button to enter the updated data. The changes will be reflected in the list on the "Manage Container Types" screen.

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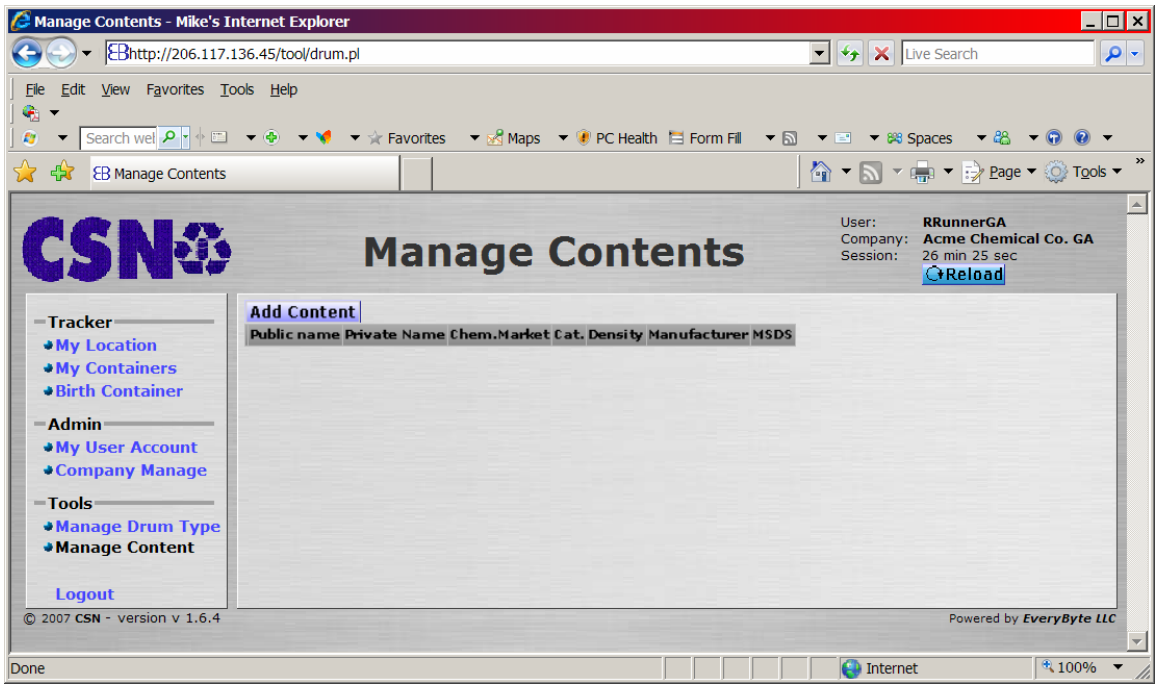
Manage Content

The Manage Contents screen allows the user to see a current list of possible contents, and to add to this list or edit any content:



The <Add Content> button is used to show the “Add New Content” screen where the user can add a new type of content:

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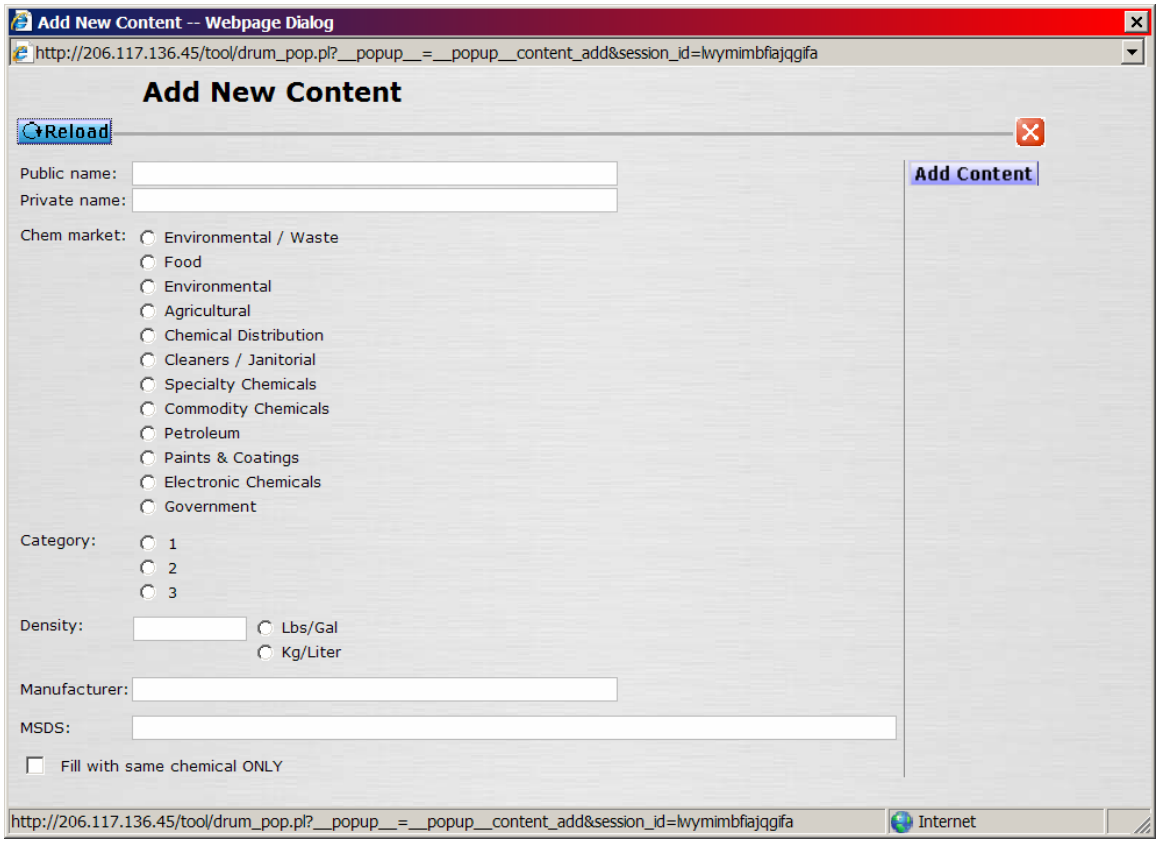

The Add New Content screen allows the user to enter public name, private name, chemical market, category, density, manufacturer, and MSDS, of the new content. Also the user may select the Fill with Same Chemical Only selection.

The Public Name should include the Generic name for the contents. This is the information that will be available to anyone in possession of the container for emergency purposes. The Private name will only be disclosed to those who have been properly authorized and authenticated.

The Chemical Market is selected by clicking on the most appropriate radio button. The Category is similarly selected.

The Density of the product is used to determine the weight of the filled container or how much product the container has in it. Density may be entered in either metric or US measurements.

The manufacturer can be entered in the appropriate box.

The URL of the MSDS sheet should be entered into the MSDS field. This entry must start with “http://” in order for it to work. This is the field the scanners will use to provide the MSDS sheet to the warehouse and field workers.

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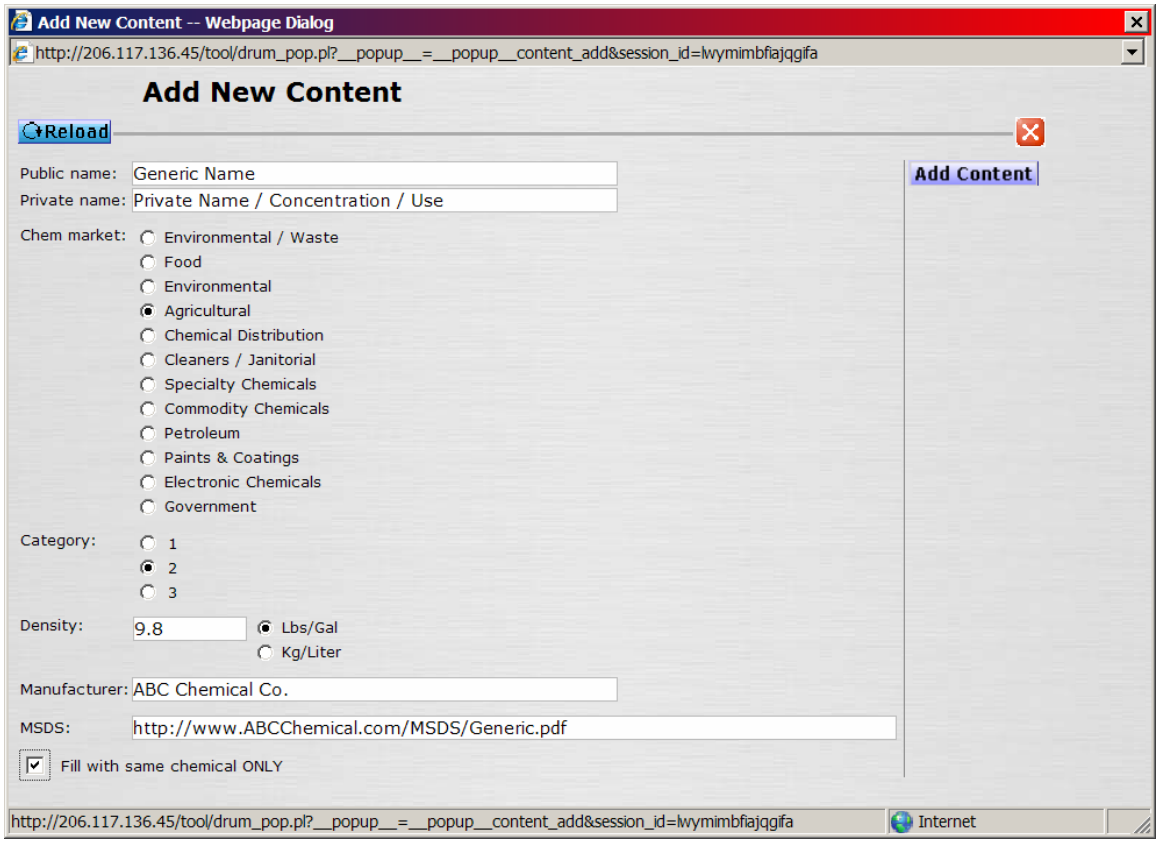
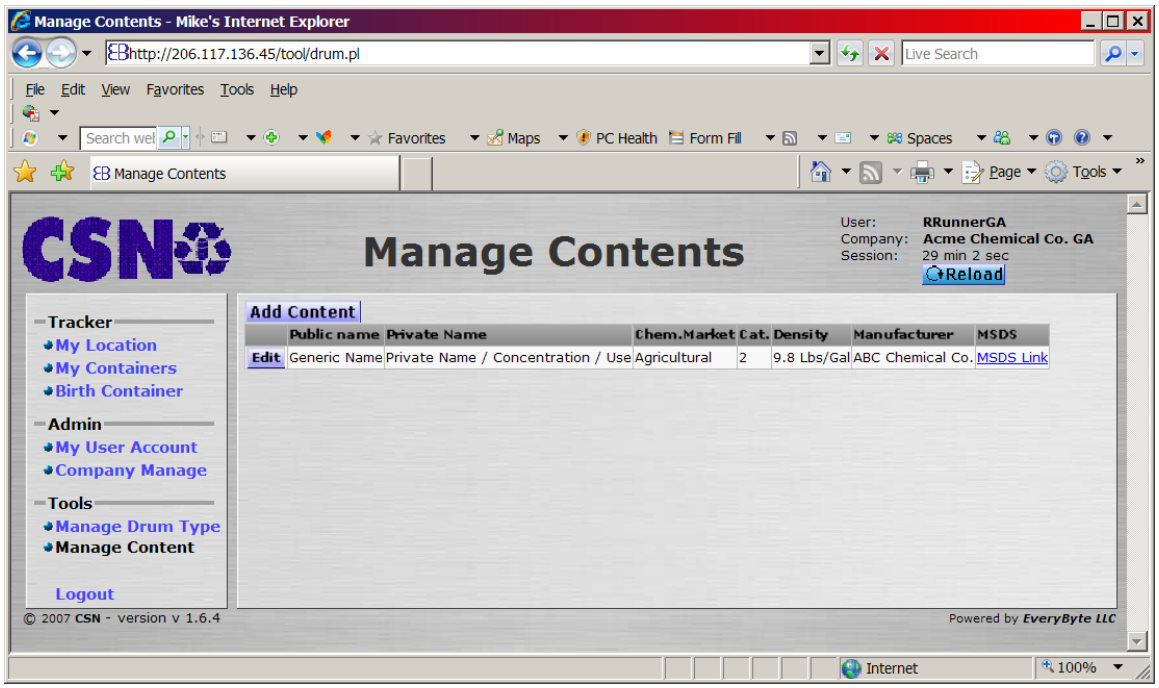


After all selections are made the user selects the <Add Content> button to enter the new data. The user is returned to the Manage Contents screen where the new content is listed.



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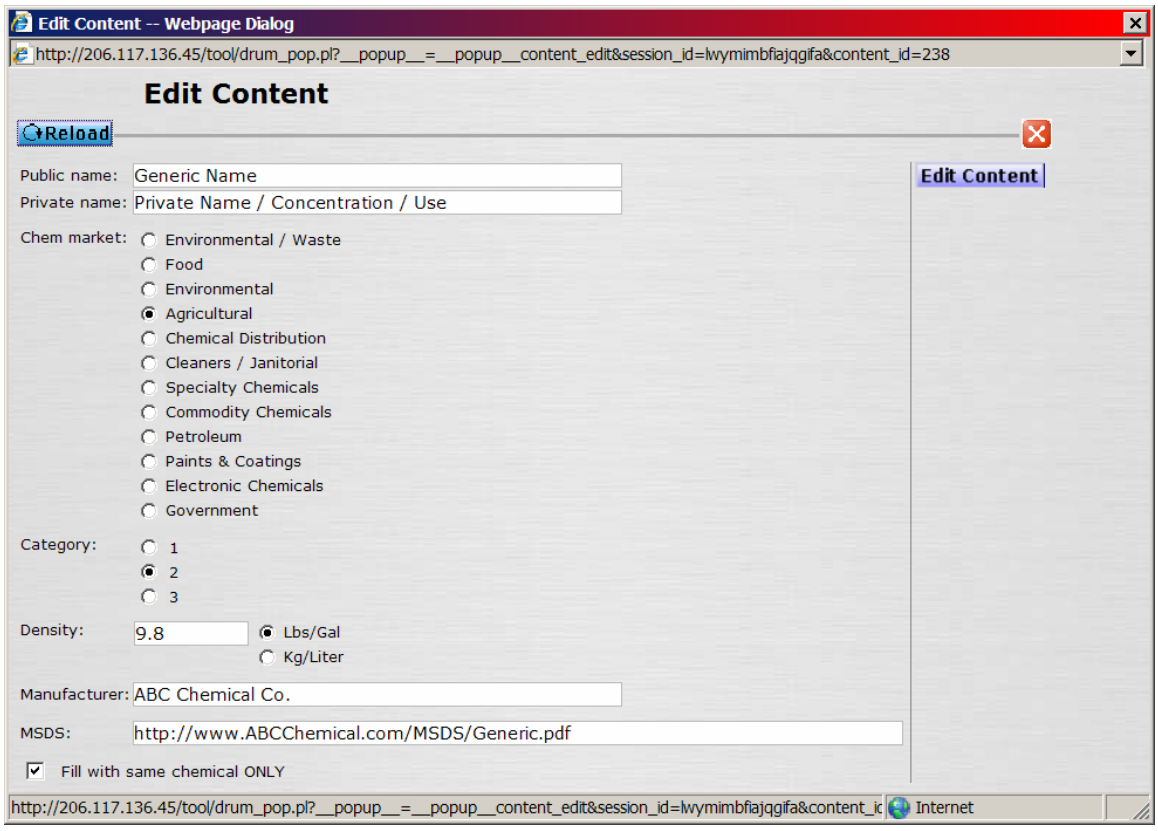
The Edit Content screen is accessed by Clicking on the <Edit> button to the left of the Content name.



The editable items are the same as for the Add Content screen.

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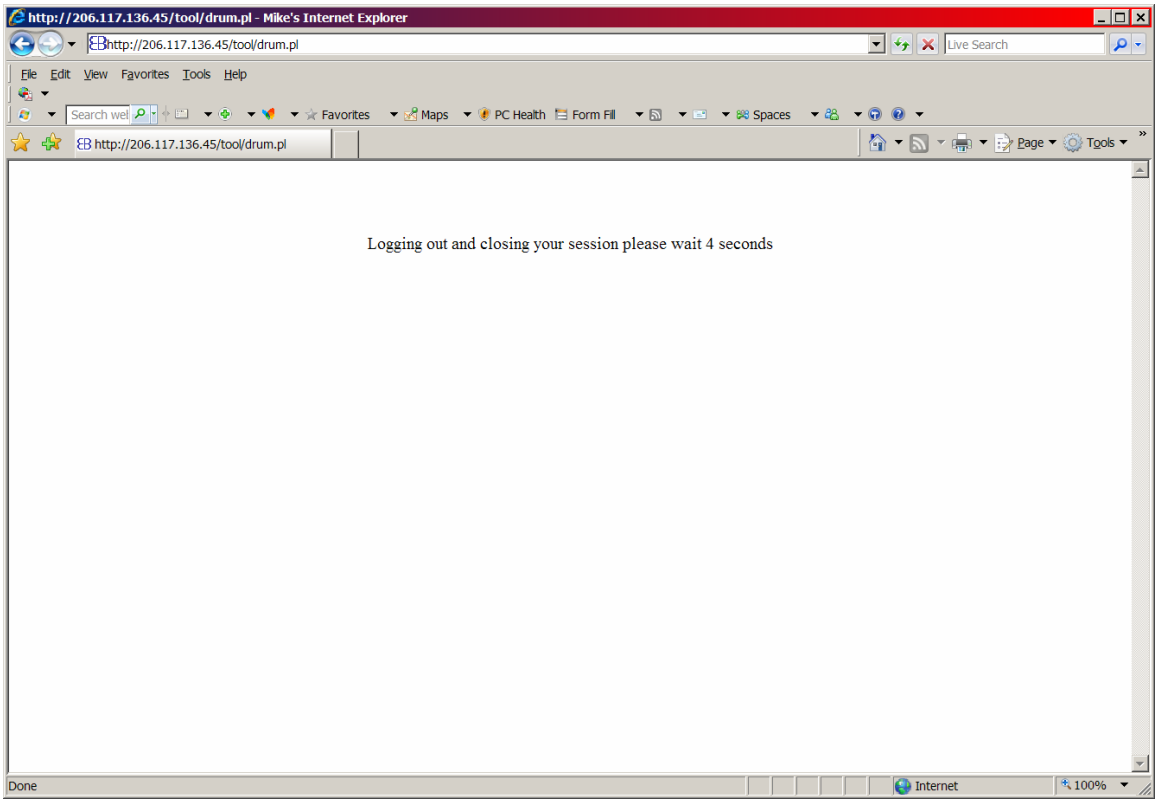
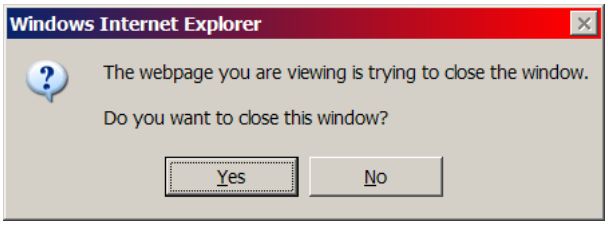
Logout

When you are done working in the DrumTracker II system, please log out. This ensures the security of the system. Simply Click on the “Logout” link in the left hand section. The system will close all of your records and log your session as ending. You will see the following screen:



On most computers, your browser will simply close and you will be done. On some computers, you will need to confirm the closing of the browser:


Windows Internet Explorer
The webpage you are viewing is trying to close the window.
Do you want to close this window?
Yes
No

Once you have Clicked <Yes>, the browser will close and you will be done.

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